



FP7-ERANET-2013-RTD –G.A. No. 618104 – HERITAGE PLUS

ERA-NET Plus on Cultural Heritage and Global Change Research

Instrument: ERANETplus

Deliverable 2.1

Title: Set of Call Documents

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Start date of project: 1st October 2013
Ministry of Cultural Heritage and Activities (Italy)
Project coordinator: Antonia Pasqua RECCHIA

Duration: 5 years

Project co-funded by the European Commission within the Seventh Framework Programme (2007- 2013)		
Dissemination Level		
PU	Public	x
pp	Restricted to other programme participants (including the Commission Services)	
RE	Restricted to a group specified by the consortium (including the Commission Services)	
CO	Confidential, only for members of the consortium (including the Commission Services)	



JPI Cultural Heritage and Global Change

Heritage Plus Call

Guidelines for Applicants: pre-proposals

Deadline for submission of pre-proposals: **28th April 2014**

This guidance should be read alongside the Frequently Asked Questions and Glossary documents.

1. Introduction

Under the ERA-NET Plus action “Development of new methodologies, technologies and products for the assessment, protection and management of historical and modern artefacts, buildings and sites” co-funded by the Seventh Framework Programme (FP7) of the European Commission, this call is for pre-proposals advancing research primarily on tangible cultural heritage including the interlinked aspects of digital and intangible heritage¹.

Heritage Plus is co-funded by various agencies in 15 participating countries (see **Annex A**) and the European Commission with a total budget of 9.0 million EUR. Heritage Plus is part of the Joint Programming Initiative in Cultural Heritage and Global Change (JPICH, www.jpi-culturalheritage.eu/). The Heritage Plus funding model agreed by the funders will ensure that the highest ranked proposals are funded.

Three broad topics have been identified to advance research in this area. These have been drawn from areas identified in the Strategic Research Agenda for the JPICH.

Aims of HERITAGE PLUS

The Heritage Plus call is designed to generate new, research-based knowledge to promote the sustainable use and management of cultural heritage and so to meet societal challenges and contribute to the development on the society.

This HERITAGE PLUS Joint Call will be designed to fund excellent collaborative, transnational, interdisciplinary, innovative R&D projects focussed mainly on tangible cultural heritage research, while not excluding the interlinked aspects of intangible and digital heritage. The Strategic Research Agenda for the JPICH recognises that different types of heritage cannot be seen as separate entities and so any investigation of tangible heritage through projects funded through

¹ Cultural heritage exists in tangible, intangible and digital forms. Tangible heritage includes artefacts (for example, objects, paintings, archaeological finds etc), buildings, structures, landscapes, cities, and towns including industrial, underwater and archaeological sites. It includes their location, relationship to the natural environment and the materials from which all these are made, from prehistoric rock to cutting edge plastics and electronic products. Intangible heritage includes the practices, representations, expressions, memories, knowledge and skills that communities, groups and individuals construct, use and transmit from generation to generation. Digital heritage includes texts, databases, still and moving images, audio, graphics, software and web pages. Some of this digital heritage is created from the scanning or converting of physical objects that already exist and some is created digitally, or ‘born digital’. Whatever its genesis, it needs constant maintenance and management to be retained. Reference: JPICH SRA. For further detail on the definition of tangible and intangible heritage, please refer to: *UNESCO, Convention concerning the Protection of the World Cultural and Natural Heritage, Paris, 16 November 1972*; *UNESCO, Convention for the Safeguarding of the intangible Cultural Heritage, Paris, 17 October 2003*.

this call should also explore its intangible and digital aspects. An important outcome of the HERITAGE PLUS Call will be maximising the impact and added value of the research undertaken to non-academic stakeholders such as policy makers but in particular to NGOs and business, including SMEs. The intention is to narrow the gap between cultural heritage research and the implementation of the resulting knowledge to solve problems relating to the assessment, protection and management of cultural heritage.

Proposals that include ideas and knowledge that can be transferred to public and private stakeholders, and exploited in high value tools applied over the short to mid-term will be prioritised in the assessment process.

The aims of the call are:

- to support well-defined, interdisciplinary and collaborative R&D projects of the highest quality and standards that will lead to significant advances in our understanding of cultural heritage across the broader research community and in society.
- to maximise the value of research outcomes by promoting their transfer to individuals and organisations outside the immediate research community, to include, policy makers, businesses and commercial enterprises, the broader heritage sector, voluntary and community groups and the general public; where appropriate, to facilitate the knowledge transfer of those outcomes to both the research community and society where they will make a difference.
- to support a range of interactions and partnerships between cultural heritage researchers and a variety of user communities, to include, policy makers, businesses and commercial enterprises, the broader heritage sector, voluntary and community groups and the general public.
- to generate new and exciting knowledge exchange opportunities, foster entrepreneurial talent, and stimulate innovation so improving the competitiveness, productivity, and performance of businesses and commercial enterprises.

2. Research Topics

The research topics on which the Heritage Plus Call is focused on have been drawn from areas identified in the Strategic Research Agenda for the Joint Programming Initiative in Cultural Heritage and Global Change (www.jpi-culturalheritage.eu/2014/02/strategic-research-agenda-sra/). While applicants will be asked to identify a main topic which will be addressed by their project, they are not formally required to work on a single topic. It is therefore acceptable for a project to address issues from more than one of the Heritage Plus topics to help address the broader challenges affecting cultural heritage.

Cultural heritage is a complex area requiring an interdisciplinary approach. Proposals will be expected to integrate existing and available knowledge in different fields of study from as many disciplines as possible in order to move the field towards truly interdisciplinary heritage studies. It is hoped that applicants will encourage the inclusion of researchers in their projects from these areas and from other disciplines not previously associated with research on cultural heritage.

The topics are set out below with indicative statements and questions – these are intended to explain the topics and stimulate proposals, not to prescribe or specify the projects to be funded.

The topics are:

1. Safeguarding tangible cultural heritage and its associated intangible expressions

This topic could include, for example, research into:

- developing materials, technologies, procedures and systems for the long-term monitoring and maintenance of all forms of heritage (including modern heritage), taking into account integrity and authenticity of the different historical and environmental contexts and historical layers of cultural heritage
- investigating changes in landscapes, sites, structure and material in the context of different environmental and global changes (including insights into material decay etc), and also the relationship between material and the site itself
- developing tools for decision making based on integrated risk assessments (assessing value and loss of value for example)

2. Sustainable strategies for protecting and managing cultural heritage

This topic could include, for example, research into:

- understanding how the significance and the values that landscapes, sites, buildings and artefacts hold for individuals and communities is influenced by global changes
- opportunities for the production, recognition, revitalisation and regeneration of landscapes, sites, buildings and artefacts (including digital heritage and digital representations of)
- how the interaction and dialogue with heritage users influences the management of heritage and its environment
- the changing rights and responsibilities around cultural heritage including changing forms of access and governance, both nationally and more broadly;
- understanding the meanings that cultural heritage holds for people and how they perceive, use and interpret it;
- developing methodological tools for 'integrated landscapes'.

3. Use and re-use of all kinds of cultural heritage

This topic could include, for example, research into:

- how to balance historical integrity and authenticity to ensure that the interpretations and management (including access) of landscapes, sites, buildings and artefacts by different publics are taken into account, including in pluralistic societies
- how built and natural heritage is affected by the rebalancing between the surrounding natural environment and cultural and societal developments, including regulation and an exploration of planning and architecture/design issues
- an exploration of the contested and conflicting issues around access to cultural heritage, for example tourism vs. conservation, sustainability, authenticity etc
- exploring and integrating the available cultural heritage knowledge and information around use and reuse of heritage from different fields of study including, but not limited to, art history, science, digital heritage, conservation and maintenance, in order to move the field towards truly interdisciplinary heritage studies

3. Eligibility

For this call each individual country's eligibility rules apply for the teams located in that country. Prior to submitting a proposal, applicants should check the eligibility criteria for each country, which can be found in **Annex A** along with contact details for participating agencies in each country. If you have any questions regarding the criteria please contact the relevant funding organisation in order to verify the criteria.

To be eligible, proposals must be:

- **Submitted via the JPI Cultural Heritage website before the submission deadline (www.jpi-culturalheritage.eu/joint-call/)**
- **Eligible, with respect to the relevant National Eligibility Criteria**
- **Complete and in the prescribed format**

Please note that if any of the research teams or application forms are ineligible at the pre-proposal stage of this call, the whole project will be deemed ineligible and withdrawn. Applicants are strongly encouraged to check the eligibility rules for each country carefully before applying to this pre-proposal stage.

Eligibility of Applicants

In these guidelines, the term 'researcher' refers to anyone involved in gathering of data, information and facts for the advancement of knowledge, or development of tools and methodologies providing they are eligible according to their country's National Eligibility Criteria. These can include, for example, those from academia, institutions carrying out research, institutions responsible for the management and protection of cultural heritage, industry and/or SMEs.

- Only researchers located in the countries participating in the Heritage Plus Call are eligible to apply, irrespective of their nationality. These are: Belgium, Cyprus, Denmark, France, Israel, Italy, Lithuania, Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, and the United Kingdom.
- Each project must comprise of at least **three** research teams, each from a different country participating in the Heritage Plus call and based in an eligible institution. The maximum number of research teams in a project is **five**.
- Each participating researcher must be based at an eligible institution and be considered eligible for funding by the funding organisation(s) of the Heritage Plus country where he/she is located. **Please make sure you adhere to the National Eligibility Criteria for each country (Annex A).**
- The consortium must demonstrate sufficient research capacity in order to achieve the project objectives and the management of the consortium must be outlined and explained.

Project Structure and roles of Project Partners

- Each project must comprise of **at least three eligible Principal Investigators (PI)**, each based in an eligible institution in a different country participating in the Heritage Plus Call. The application must identify one of the Principal Investigators as the **Project Leader**.
- **The Project Leader (PL)** is responsible for carrying out and managing the project, in addition to his/her project related research. The PL is a senior researcher with a solid experience of managing collaborative research projects. S/he will be the contact point for the Heritage Plus Coordinator throughout the application process and is responsible for communication with the other partners in the project. Finally, the PL is responsible for the intellectual agenda and coherence of the project as well any reporting duties.
- **A Principal Investigator (PI)** is responsible for leading research activities at his/her institution. The PI is also responsible for the administrative and financial management of funds (if successful) that will be transferred to his/her host institution. Other researchers (senior researchers, post-doctoral researchers) can be part of the PI Project **team** – please read the National Eligibility Criteria for each country (**Annex A**). There can be more than one PI per country but only one PI per institution.

Associate Partners (AP)

- The following participants in a Heritage Plus project should be referred to as **Associate Partners** in the pre-proposal – **these are any participants in a Heritage Plus project that would not usually be eligible according to the National Eligibility Criteria for their country (see Annex A)**. They cannot have an integral role in the project and no other information can be submitted about them (for example, CVs).
- The inclusion of other **stakeholders** is strongly encouraged in Heritage Plus projects as they can often provide significant added value and valuable insights to the project. They can contribute to a Heritage Plus project in an advisory and collaborative capacity to help explore the knowledge transfer/exchange potential and impact of the proposed research.
- In addition, **researchers from non-Heritage Plus** participating countries can be included in, for example, advisory groups, workshops etc and their role can be described in the Description of Work.

The contribution of APs to the project will need to be outlined within the application and a letter of support from the AP must be included.

Eligible Costs

- All costs must be eligible according to the national eligibility rules for each country involved in the project, including the maximum eligible cost per country (see next bullet point)

- For each project, research teams based in each country can request costs up to the available relevant national funding budget limit given in **Annex A**.
- Eligible costs will generally include direct costs such as employment costs, equipment, travel and meeting costs, consumables, dissemination and knowledge transfer costs. Please read the National Eligibility Criteria at **Annex A very carefully** to verify the eligibility of specific budget items according to the rules of the countries participating in your project.
- Countries will differ in the available support for non-academic/government/industry partners – please check the National Eligibility Rules for each country (see **Annex A**).
- The estimated budget must be given in Euros only.
- Recipients of Heritage Plus funding are strongly encouraged to use Open Access publishing wherever possible (see section 6. Open Access Publishing). If publishing under “author pays” regimes is foreseen at the application stage, the related costs should be included in the budget. Costs must be plausible, justified/substantiated and eligible according to the National Eligibility Criteria.
- Projects must not exceed **36 months** in duration. Projects must start from 1st April 2015 and finish by 31st March 2018 at the latest.

4. Finding researchers to collaborate with

In order to help researchers or interested partners to find partners in other countries and organisations, an email group (called Heritage Plus) has been set up so that researchers can subscribe to receive such requests, and to post requests themselves.

To use this service, you need to subscribe at the following link - <http://www.jiscmail.ac.uk/HERITAGEPLUS>.

Once you have subscribed to the service, you can then click on ‘post new message’ to send a message to all subscribers, which will include; your contact details, what type of researchers/partners you are seeking, and a short summary of your idea (maximum 200 words). We would ask you use this format to make it easier for subscribers to quickly see if a request/post is relevant to them.

We recommend subscribing immediately but waiting until after 10 Monday March 2014 before posting your request in order to give all countries time to distribute information on the email group and for interested parties to subscribe.

5. Application Procedures

The Heritage Plus call has a two-step submission and evaluation process.

All proposals must be submitted electronically on the JPI Cultural Heritage website at (www.jpi-culturalheritage.eu/joint-call/). The deadline for submission is 18:00 CET on 28th April 2014. Late applications will not be accepted.

- All proposals must be submitted in English.
- The proposal must be submitted by the Project Leader.
- The proposal must be submitted as one PDF file and should not exceed 10MB in size.

Pre-proposal Structure

All pre-proposals should be structured following the guidance below. All page lengths are inclusive of all text, tables (excluding budget table), references, diagrams, and pictures.

The pre-proposal application consists of two parts:

1. The application form, including summary and estimated budget
2. The Description of Work and associated information

Guidance for completing the two parts is provided below.

The application form for pre-proposals can be accessed via the JPI Cultural Heritage website at (www.jpi-culturalheritage.eu/joint-call/). The whole application should be submitted as one PDF file, should not exceed 10MB in size and should not be password protected.

1. Application form

The form will ask for basic details such as the names, institution etc of the applicants, contact details, the project title and relevance to Heritage Plus topics, as well as a summary of the project (Section A).

Project Summary (Section A)

The abstract in the summary should be written in English, be no more than 300 words and provide:

- a brief context for the proposed research;
- the aims and objectives of the project;
- the relevance to the Heritage Plus aims and topics;
- expected outcomes/impacts of the Heritage Plus project.

Overall estimated Budget (Section B)

Please provide details of the estimated budget using the pre-proposal budget template provided.

2. The Description of Work and associated information

All pages in this section must be numbered. ***An application without a Description of Work will not be accepted.*** The Description of Work should be a self-contained, outline description of the proposed research.

This section should consist of:

- An outline description of the research project (max 5 sides of A4, see below for guidance).
- CVs for the Project Leader and all Principle Investigators (max one side of A4 each).
- Letters of support from each of the Associate Partners (if applicable).

The outline description of the research project should be written in English and should not exceed five sides of A4. The minimum font size allowed is 11 (Arial or Times New Roman only). All margins should be at least 15 mm (not including footers or headers).

The outline description of the work should include:

Research

- A brief, clear description of the aims, objectives and research questions. Why are these important?
- A brief description of the research context for the project, including references where necessary. What is the background or state-of-the-art of the project? What other research is being, or has been done, in this area? Why is the research you are proposing novel, timely and significant?
- A brief description of the research methods and work plan, including major milestones. Why is the chosen interdisciplinary approach appropriate for addressing the aims of the project and research questions? What new ideas, innovative approaches or advances in methods and tools will the project provide?

Management

- Consortium description to include a description of each partner and expertise of all members the consortium. Why is this balance of partners/expertise necessary to carry out the project?
- A brief explanation of the management plans. What plans are there for effective collaboration across the transnational consortium, including Associate Partners? How will the Project Leader ensure that all milestones are met?
- Brief justification of the resources requested.

Impact

- A brief statement on the fit to the a) aims and b) topics of the Heritage Plus call.
- Outline plans for dissemination and knowledge transfer/exchange, including the development of high-value tools. What are the plans for publication or other public output? How will the results of the project be exploited?
- A brief description of how copyright, intellectual property, ethical issues* and research integrity** relating to digital outputs and technologies will be dealt with.
- An overview of what ideas and knowledge could be transferred to public and private stakeholders as a result of the project. Why will the outputs and outcomes from the project be highly valued and used by researchers and non-academic stakeholders, including SMEs, heritage owners, public administrations, research partners and local communities?

*Research teams are responsible for ensuring that ethical issues relating to the research project are identified and brought to the attention of the relevant approval or regulatory body in their respective countries. Ethical issues should be interpreted broadly and may encompass, among other things, relevant codes of practice, the involvement of human participants, tissue or data in research, the use of animals, research that may result in damage to the environment and the use of sensitive economic, social or personal data.

****Research Integrity:** When preparing your proposal and carrying out your research project, the HERITAGE Plus Management Group expects applicants to adhere to rules of good research practice as outlined in The European Code of Conduct for Research Integrity (<http://www.esf.org/activities/mo-fora/research-integrity.html>). The principles of integrity include, among others, fairness in providing references, giving credit, honesty in communication and impartiality and independence.

If you have problems using the JPI Cultural Heritage website, please email jpi.support@beniculturali.it (for technical support) and jpich.call@beniculturali.it (for more general questions).

Call Timetable

Procedure	Schedule
Launch of the Heritage Plus Call	3 March 2014
Deadline for submission of pre-proposals	28 April 2014, 18:00 CET (Brussels, Belgium time)
Eligibility check (including national eligibility check)	From 30 April 2014 to 26 May 2014
Evaluation of pre-proposals by Scientific Committee	From 28 May 2014 to 30 June 2014
Scientific Committee panel meeting	July 2014
Invitation for full proposals or unsuccessful outcome issued	August 2014
Deadline for submission of full proposals	20 October 2014
Evaluation and funding decisions	February 2015
Start of research projects	from April 2015
End of research projects	March 2018

Detailed requirements and instructions on how to complete the next stage will be made available once pre-proposals have been invited to submit a Full Proposal.

6. Assessment procedures and criteria

The assessment of pre-proposals

The assessment of eligible **pre-proposals** will be undertaken by the Scientific Committee of the JPI Cultural Heritage and Global Change supplemented, if necessary, by additional independent and international experts.

Pre-proposals will be assessed against the following evaluation criteria:

- Quality of the proposed research
- Compatibility with the scope of the Heritage Plus call
- Clarity of project aims, work programme, outcomes
- Added value through transnational cooperation

The assessment of Full Proposals

The assessment of **Full Proposals** will be undertaken by independent international peer reviewers covering all fields of research and technology relevant to the call topics. After the independent experts have carried out a remote evaluation of the full proposal, an international peer review panel will meet to discuss and agree upon a final score for each proposal, which will determine a ranking list. The Heritage Plus Management Group will ensure and verify the fair and equitable nature of the evaluation process and its compliance with the Heritage Plus guidelines. The

European Commission and an independent observer assigned by them will verify the fairness of the selection process and its compliance with ERANET Plus rules and principles.

Eligible **Full Proposals** will be assessed against the following evaluation criteria:

Criterion		Threshold/ Score
Research and/or technological excellence – the quality of the trans-national project	<ul style="list-style-type: none"> • Sound concept, and quality of research questions and objectives • Progress beyond the state-of-the-art • Quality and effectiveness of the research, technological methodology and interdisciplinary approach, and associated work plan 	3/5
Quality and efficiency of the implementation and the management	<ul style="list-style-type: none"> • Appropriateness of the management structure and procedures • Quality, and relevant expertise and experience of the individual participants (including experience of coordinating research across national boundaries) • Quality of the consortium as a whole (including complementarity, balance between disciplines, level of staffing, plans for effective collaboration), including other stakeholders • Appropriate allocation and justification of the resources to be committed (budget, staff, equipment) 	3/5
Potential impact	<ul style="list-style-type: none"> • Fit to the a) aims and b) topics of Heritage Plus • Contribution of ideas and knowledge that can be transferred to public and private stakeholders, and exploited in high-value tools applied over the short to mid-term • Likelihood that the outputs and outcomes will be highly valued and used by researchers, non-academic stakeholders and society, including SMEs, heritage owners, public administrations, research partners and local communities. • Appropriateness of measures for the dissemination and/or exploitation of Heritage-plus project results, and management of intellectual property. 	3/5

7. Open Access Publishing, Dissemination and Knowledge Transfer/Exchange

Open Access Publishing

Recipients of a Heritage Plus award are required to deposit an electronic copy of each of the published version(s) or final manuscript(s) accepted for publication of a research publication relating to project results published before or after the Heritage Plus award final report in an institutional or subject-based repository at the moment of publication. Heritage Plus award holders are required to make their best efforts to ensure that electronic copies become freely and electronically available to anyone through this repository:

- Immediately if a research publication is published “open access”, i.e. if an electronic version is also available free of charge via the publisher;
OR
- Within 6 months of publication.

Each publication must also be uploaded to the Heritage Portal at www.heritageportal.eu/.

Dissemination and Knowledge transfer/Exchange

Knowledge transfer and exchange activities are a crucial dimension to any proposed research project. In addition to the networking that takes place among academic partners and broader dissemination activities aimed at wider academic audiences, projects should also develop links with stakeholders outside the academy in order to maximise the societal benefit of the research. For example collaborations may include the creative, cultural and heritage sectors, broadcasters, museums, galleries, business, the public sector, voluntary, community and charitable organisations, policy makers and practitioners. Collaborations should be meaningful for all partners involved and enable joint learning throughout the duration of the project and beyond. Public engagement activities may also be included, where appropriate, to promote a wide understanding of the nature and impact of the research.

Annex A – National Eligibility Criteria

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Summary of eligibility criteria					
Country	Who can apply	Available budget per country	Maximum amount that can be requested, per project	Additional general criteria	National Contact Details
Belgium	The Belgian partner is employed by a Belgian university and/or public scientific institution, and/or non-profit research center institution (cfr list at http://www.belspo.be/belspo/fisc/wi_list_fr.stm)	The total budget available for Belgium is 100,000 EUR	The maximum amount per project must not exceed 100,000 EUR	At least 60% of the partner's budget is spent on personnel. The staff costs are limited to a maximum amount of: 60.000 €/year for a scientist with a Master's degree (regardless of years of experience) 90.000 €/year for a scientist with a PhD (regardless of years of experience) 50.000 €/year for a technician (regardless of years of experience)he staff budget for a Belgian coordinator and 10% maximum of the staff budget for the	Claudine Belleflamme, email: Claudine.BELLEFLAMME@belspo.be

Cyprus	The Host Organisation (HO) of a project could be a Research / Academic Organisation or a Public Benefit Organisation located permanently in the areas under the control of the Republic of Cyprus (excluding the UK Sovereign Base Areas). Partner Organisations (PA) could be Research / Academic Organisations, Enterprises and / or Public Benefit Organisations located in Cyprus.	The total budget available for Cyprus is 200,000 EUR	Up to €100.000,00 per project	Each project proposal may include up to two (2) Partner Organisations. - Each individual is allowed to participate in two project proposals only under the same Call for Proposals, regardless of the role he/she undertakes in each proposal - Each individual can participate in project proposals under one organisation only or as an Independent Researcher, regardless of his/her employment in more than one organisation. - The participation of organisations and individuals, which/whom the RPF's Board of Directors has decided to exclude from its Programmes, is forbidden. - Only one Independent Researcher (IR) may be included in each project proposal.	Achilleas Hadjikyriacou, Scientific Officer Tel: +357 22205021 Email: ahadjikyriacou@research.org.cy
Denmark	To participate in a JPI-CH consortium as Project Leader (PL) you must be at the level of a senior researcher. To participate in a JPI-CH Consortium as Principal Investigator (PI) you must hold a PhD or Equivalent qualifications	The total budget available for Denmark is 130,000 EUR	Maximum amount to be funded per project is €65,000 including overhead.		Ms Mette Bjerger Tel: +45 72318302 Email: mbj@fi.dk Ms Johanne Westergaard- Kabelmann Tel: +45 72318333 Email: jwk@fi.dk

France	Researchers based at organizations eligible to ANR funding (EPST, EPIC, Universities, public cultural institutions, private enterprises, societies...). Potential positions include junior and senior researchers, post-doctoral researchers, research assistants.	The total budget available for France is 1,000,000 EUR	Maximum amount to be funded per project for the whole French consortium (ANR and French Ministry of Culture and communication) may not exceed 250,000 EUR and a minimum of 50,000 EUR, for a maximum period of three years.		Mireille Brange, Mireille.BRANGE@agencerecherche.fr Maelle Sergheraert, Maelle.SERGHERAERT@agencerecherche.fr Tel: 01 73 54 82 46
Israel	Universities and academic institutions recognised by the Israeli Council for Higher Education	The total Israeli budget available for the Heritage Plus call is 40,000 EUR	Maximum amount to be funded per project may not exceed 20,000 EUR		Dr Sinaia Netanyahu, Chief Scientist Telephone: 972 2 6553755 Email: Netanyahus@sviva.gov.il

Italy	<p>The following entities, having legal authority to enter into contracts, may, either individually or jointly, submit proposals for funding of the projects: Public Research Organisations, Universities, Research Institutes, Enterprises. Local Administrations can also participate to projects but in conjunction with one of the above mentioned entities. Each of the above mentioned entities is eligible for funding only if it is located in Italy.</p>	<p>The total available budget for Italy is 1,275,000 EUR</p>	<p>A minimum funding budget per project is not fixed. The funding request of Italian partners for each project, in terms of grant, cannot exceed 250.000 EUR</p> <p>The maximum funding committed by Italy is 1.275.000 EUR as grants and 3.475.000 EUR as loans.</p>		<p>MIBACT: Patrizia Bianconi Tel: +39 348 6060558 Email: Patrizia.Bianconi-01@beniculturali.it MIUR: Aldo Covello Tel: +39 069772 6465 or 3389364371 EMAIL: aldo.covello@miur.it OR Vincenzo Di Marco Tel: +39 069772 7727 OR Alessandra Cuscianna Email: alessandra.cuscianna@miur.it Tel: +39.0697727333</p>
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Lithuania	The main applicant is a Lithuanian higher education and research institution (which is listed in the Register of Ministry of Education and Science of Republic of Lithuania) together with principle investigator (researcher) in Lithuania. Museums, libraries and archives obtained of National status can submit proposals for funding of the projects only as partners of the main applicant.	The total available budget for Lithuania is 100,000 EUR	Maximum amount to be funded per project may not exceed 50,683 EUR (175 000 Lt). For one calendar year up to 26,065 EUR (90 000 Lt) can be requested.	The workload of each researcher of the Lithuanian team must be at least 20 hours multiplied by the duration of the project in months.	Kornelija Janaviciute Tel: +370 5 210 7396 Email: kornelija.Janaviciute@lmt.lt
Netherlands	Project Leader - Senior researchers in the Humanities who are employed at Dutch universities or NWO and KNAW institutes may apply for funding and participate in a HERITAGE Plus consortium as Project Leader. Note that the employment can be tenured appointment or a temporary appointment for the course of the application process and the research project. See full criteria for Netherlands for links to further information.	The total available budget for the Netherlands is 750.000 EUR	The budget requested per Dutch project team may not exceed 250,000 EUR	For the Netherlands this is a short document which can be found as annex to this call and can be downloaded from http://www.nwo.nl/over-nwo/organisatie/nwo-onderdelen/gw/internationale+financiering	NWO Humanities Department Netherlands Organisation for Scientific Research mailto:heritageplus@nwo.nl +31 70 3440567

Norway	Completed a doctoral degree or have corresponding Qualifications	The total available budget for Norway is 600,000 EUR	The maximum funding per project may not exceed 250,000 EUR.	Norway will support applications from all topics in the announcement. Norway will not support projects where the main topic is research and development of restoration/conservation technologies or techniques.	Eli Ragna Tærum, RCN, et@rcn.no , tel: +47 22037283 Tonte Hegard Ministry of Climate and Environment, tonte.hegard@kld.dep.no , tel: +47 22245989
Poland	Collaborative Research Project (CRP) Proposals may only be submitted by: state cultural institutions for which the Minister of Culture and National Heritage is the organiser and cultural institutions of self-governments; state archives; public academies of fine art, theatre, film and music; non-governmental organisations. The organisations listed above can create a consortium with public Higher Education Institutions, Institutes of Polish Academy of Sciences, other (state) research institutes in order to implement the project.	The total available budget for Poland is 700,000 EUR	Maximum MKiDN contribution per project is 250,000 EUR		MKiDN as Heritage Plus Beneficiary: Dorota Janiszewska-Jakubiak djaniszewska@mkidn.gov.pl tel. +48-22-42-10-335 NIMOZ as Heritage Plus National Contact Point: Paulina Florjanowicz Director's Representative for International Relations pflorjanowicz@nimoza.pl Radosław Brudnicki National Contact Point for Heritage Plus in Poland rbrudnicki@nimoza.pl tel. +48-22-256-96-21 mobile +48-721-121-220

Portugal	<p>The following entities, having legal authority to enter into contracts, may, either individually or jointly, submit proposals for funding of the projects: Higher Insitutions including their institutes and Research and Development Centres; Associate Laboratories; State Laboratories; Private non-profit institutions whose main objective is to carry out S&T activities; Companies; other public and private non-profit institutions which carry out or participate in scientific research activities.</p>	<p>The total available budget for Portugal is 300,000 EUR</p>	<p>The contribution of FCT to the HERITAGE PLUS call for proposals will be 300 000 EUR. Maximum funding per awarded project:</p> <ul style="list-style-type: none"> • Up to 200,000 EUR if the applicant is the transnational project consortium coordinator; • Up to 125,000 EUR if the applicant is NOT the transnational project consortium 	<p>The percentage of time dedicated to transnational projects will not be added to the percentage of time dedicated to existing national projects.</p>	<p>Luisa Igreja Tel. +351 21 3911537 luisa.igreja@fct.pt</p> <p>Carlos Pereira Tel. +351 21 3924397 carlos.pereira@fct.pt</p>
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Romania		The total available budget for Romania is 200,000 EUR	The maximum funding per project is 75,000 EUR		
Spain	Only partners eligible under the Spanish “Programa Estatal de Investigación, Desarrollo e Innovación Orientada a los Retos de la Sociedad” of the “Plan Estatal de Investigación Científica y Técnica y de Innovación 2013-2016” can apply. Those include Universities, Public Research Institutions, Technological centers, and others non-profit Institutions performing RTD activities in Spain. The Principal Investigator (PI) must hold a PhD	The total available budget for Spain is 300,000 EUR	The maximum funding per project is 60,000 EUR		Aníbal González, anibal.gonzalez@mineco.es . Tel. +34 916 038 749

Sweden	<p>Grants can be applied for by researchers with a PhD or higher at establishments of higher education research institutes or within the heritage sector. One necessary qualification for the award of grants is for at least two different institutions or disciplines to submit a joint application, but with one of them acting as applicant. For these purposes, "institution" includes both university departments and institutions in the heritage sector. "Disciplines" are branches of science/scholarship or specialised fields. The NHB has adopted this procedure with a view to encouraging cross- and multi-disciplinary co-operation between different institutions and sectors.</p>	<p>The total available budget for Sweden is 150,000 EUR</p>	<p>The maximum funding per project is 150,000 EUR</p>		<p>Christina.Fredengren@raa.se</p>
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United Kingdom	<p>Proposals may only be submitted by Research Organisations who are eligible to apply to the AHRC. These organisations are: Higher Education Institutions (HEI) that are directly funded for research by Higher Education Funding Council for England, Department for Employment and Learning, Higher Education Funding Council for Wales and Scottish Funding Council; Independent Research Organisations that have received Research Council recognition to apply to the AHRC in responsive mode; and Research Council Institutes.</p> <p>To be eligible as a PI, the researcher must be actively engaged in postdoctoral research and be of postdoctoral standing. This means that they must either have a doctorate or can demonstrate in the application that you have equivalent research experience and/or training.</p>	<p>The total available budget for the UK is 750,000 EUR</p>	<p>The maximum funding per project is 250,000 EUR</p>		<p>Hattie Allsop, h.allsop@ahrc.ac.uk or +44 (0)1793 416038; Karen Buchanan, k.buchanan@ahrc.ac.uk or +44 (0)1793 416092; Gail Lambourne, g.lambourne@ahrc.ac.uk or +44 (0)1793 416082.</p>
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BELGIUM - BELSPO

HERITAGE PLUS

Eligibility of Proposals

Belgian proposers requesting a financial contribution from BELSPO need to meet all the eligibility criteria listed below. Proposals that do not meet one or more eligibility criteria will not be financed. The eligibility of each proposal is verified on the basis of information provided by the submitters in the submission file.

List of criteria

For all proposals submitted, the following criteria are examined. Only those that meet ALL these criteria are used for evaluation.

- The Belgian partner is employed by a Belgian university and/or public scientific institution, and/or non-profit research center institution (cfr list at http://www.belspo.be/belspo/fisc/wi_list_fr.stm) ☐

-
- The partner's budget is reserved exclusively for the project activities ☐
-

- Budgetary aspects:

- | | |
|---|--|
| <ul style="list-style-type: none"> ▪ The maximum budget per partner is set at 100.000 € | <input type="checkbox"/> |
| <ul style="list-style-type: none"> ▪ Staff: Pre-tax wages associated with increases in the cost of living, employers' social security and statutory insurance contributions, as well as any other compensation or allowance due by law and secondary to the salary itself and tax-free scholarships. Tax-free scholarships refer to a grant subject to a tax exemption under the tax laws. BELSPO prefers staff to be hired under a labour contract.
At least 60% of the partner's budget is spent on personnel
The staff costs are limited to a maximum amount of: <ul style="list-style-type: none"> - 60.000 €/year for a scientist with a Master's degree (regardless of years of experience) - 90.000 €/year for a scientist with a PhD (regardless of years of experience) - 50.000 €/year for a technician (regardless of years of experience) | <input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/> |
| <ul style="list-style-type: none"> ▪ General operating costs: this includes all current expenditures related to the project's implementation such as usual supplies and products for the laboratory, workshop and office, documentation, travel and accommodation, use of IT facilities, software, organisation of meetings, workshops and events, etc. The total amount of these operational costs is set at a flat rate of 15% maximum of the staff budget for a Belgian coordinator and 10% maximum of the staff budget for the other Belgian partners. | |
| <ul style="list-style-type: none"> ▪ Specific operating costs (invoices will be required): this includes specific operating costs not covered by the general operating costs such as costs for analysis, organisation of workshops, maintenance and repair of specific equipment purchased by the project, surveys. | |
| <ul style="list-style-type: none"> ▪ Equipment: Purchase and installation of scientific and technical apparatus and | |

instruments, including computer hardware. Equipment needs to be purchased in the first half of the project.

- **Overheads:** Institutions' general overheads that cover, in one lump sum, administration, telephone, postal, maintenance, heating, lighting, electricity, rent, machine depreciation, and insurance costs. The total amount of this item may not exceed 5% of the total staff and operating costs.
- **Subcontracting:** Expenses incurred by a third party to carry out tasks or provide services that require special scientific or technical competences outside the institution's normal area of activity. The amount may not exceed 25% of the total budget allocated to the Belgian partner concerned.

Country: Cyprus

Organisation Name: Research Promotion Foundation (RPF)

Who can apply?Beneficiaries

The Host Organisation (HO) of a project could be a Research / Academic Organisation (cat. A.1 and A.2) or a Public Benefit Organisation (cat. Γ.1 and Γ.2) located permanently in the areas under the control of the Republic of Cyprus (excluding the UK Sovereign Base Areas). Partner Organisations (PA) could be Research / Academic Organisations (cat. A.1 and A.2), Enterprises (cat. B.1, B.2, B.3 and B.4) and / or Public Benefit Organisations (cat. Γ.1 and Γ.2) located in Cyprus. Each project proposal may include up to two (2) Partner Organisations.

Conditions for participation

The general conditions for participation in project proposals are the following:

- Each individual is allowed to participate in two project proposals only under the same Call for Proposals, regardless of the role he/she undertakes in each proposal.
- Each individual can participate in project proposals under one organisation only or as an Independent Researcher, regardless of his/her employment in more than one organisations.
- The participation of organisations and individuals, which/whom the RPF's Board of Directors has decided to exclude from its Programmes, is forbidden.
- Only one Independent Researcher (IR) may be included in each project proposal.

The general terms and conditions regarding eligibility for participation and proposal submission, the categories of organizations and individuals and the roles of the participants are described in detail in Chapter 19 of the [DESMI 2009-2010 Work Programme Document](#).

National priorities

The thematic priorities supported by the RPF are specified in the national call text. Proposals submitted under this call should relate to at least one of these themes.

What are the eligible costs for researchers in your country?Maximum budget

Up to €100.000,00 per project

Duration of the project

12-36 months

Regulations and Conditions of Funding

For the budget distribution the following rules apply:

- All Cypriot organisations participating in a project proposal are entitled for funding irrespective of their role.
- Independent Researchers are only allowed to claim "Personnel Costs" and "Travel Costs" without exceeding 10.000 Euros.
- A Consortium Agreement must be submitted before signing the contract with RPF.

Eligible Expenses

The eligible cost categories (cf. [DESMI 2009-2010 Work Programme Document](#)) for the present Call are:

Personnel Costs
Research Instruments and Equipment Costs
Costs for External Services (up to 10%)
Dissemination (at least 2%)
Travel
Consumables
Access (up to 10%)
Overheads (up to 20%)
Specific Costs

Links to further information or documents:

For more information regarding Cyprus' national rules for participation please see relevant Call for Proposals and the DESMI 2009-2010 Work Programme Document on the [RPF's website](#).

Contact:

Achilleas Hadjikyriacou, Ph.D., Scientific Officer, National Research Programmes Unit
Research Promotion Foundation, Tel: +357-22205021, ahadjikyriacou@research.org.cy

The Danish Council for Independent Research



Denmark (DFF)

DFF Eligibility Requirements for JPI-CH HERITAGE Plus applicants based in Denmark

The Danish Council for Independent Research (DFF) participates in a joint call under the Joint Programming Initiative Cultural Heritage. The Danish Council for Independent Research | Humanities (FKK) has on behalf of DFF allocated 130.000 € to Danish participation.

Who can apply?

To participate in a JPI-CH consortium as Project Leader (PL) you must be at the level of a senior researcher.

To participate in a JPI-CH consortium as Principle Investigator (PI) you must hold a PhD or have equivalent qualifications.

What are the eligible costs for Danish researchers?

The total Danish budget available for the HERITAGE Plus call is 130.000 € including overhead. Within this budget the Council expects to fund 1 to 2 projects. Maximum amount to be funded per project is 65.000 € including overhead.

You may apply for funding to cover expenses that are directly attributable to the suggested project and which are relevant and necessary in order to carry out the project, such as

- Scientific/academic salaries
- Technical/administrative salaries
- Equipment costs
- Operating costs (e.g. for data collection, travel costs, consumables, organization of scientific conferences, workshops etc.)

Indirect costs - overhead:

- Grants administered by Danish state institutions, including Danish universities, subject to the rules regarding grant-funded research activities in the Danish Ministry of Finance's budget guidelines ("*Budgetvejledning*"), are to include an overhead contribution of 44 per cent of the Research Council's share of the direct expenses (*Example*: Having applied for 90.000 € including 44 per cent overhead, direct costs would be 62.500 € and overhead 39.600 €.)
- Other Danish public institutions, including regional and municipal institutions, are to include an overhead contribution of 3.1 per cent of the council's share of the direct expenses.

Funding criteria:

The Danish Council for Independent Research's rules for budgeting etc. described in the DFF Call for proposals A2013 and S2014 are to be followed:

http://fivu.dk/en/research-and-innovation/funding-programmes-for-research-and-innovation/calls/2013/call-files/uk_dff-call_autumn-2013_spring-2014-ydun.pdf

CONTACT:

The Danish Agency for Science, Technology and Innovation (DASTI)
The Danish Council for Independent Research | Humanities
Bredgade 40, DK-1260 Copenhagen K, DENMARK

Ms. Mette Bjerger

E-mail address: mbj@fi.dk, Phone: +45 72318302

Ms. Johanne Westergaard-Kabelmann

E-mail address: jwk@fi.dk, Phone: +45 72318333



HERITAGE PLUS call – eligibility rules for French applicants

Country

France

Organisation Name

Agence Nationale de la Recherche, Ministère de la culture et de la communication

Who can apply?

Researchers based at organizations eligible to ANR funding (EPST, EPIC, Universities, public cultural institutions, private enterprises, societies...). Potential positions include junior and senior researchers, post-doctoral researchers, research assistants...

For details please read: <http://www.agence-nationale-recherche.fr/fileadmin/documents/2013/Reglement-financier-ANR-RF-2013-01.pdf>

What are the eligible costs for researchers in your country?

Maximum amount to be funded per project (for the whole French consortium) may not exceed k€ 250 and be under 50k€, for a maximum period of three years.

Standard national rules apply, including for overheads. Staff costs, travel costs, outsourcing, investment costs and other costs are eligible under the provisions of the ANR's Règlement financier (See: <http://www.agence-nationale-recherche.fr/fileadmin/documents/2013/Reglement-financier-ANR-RF-2013-01.pdf>)

All budget items must be fully justified.

Please, include the financial budget table of ANR "document financier de soumission" (available on the ANR programme's webpage) when submitting the Full Proposal form.

Contact

Agence Nationale de la Recherche
212 rue de Bercy 75012 Paris

Mireille Brangé
Mireille.Brangé@agencerecherche.fr
Responsable scientifique

Maëlle Sergheraert
Chargée de mission scientifique
Maëlle.Sergheraert@agencerecherche.fr
01 73 54 82 46

Links to further information or documents:

"Modalités de participation et recommandations pour les participants français"



STATE OF ISRAEL
Ministry of Environmental Protection

Office of the Chief Scientist

Israel Eligibility Criteria – Heritage Plus

Country

Israel

Organization Name

Ministry of Environmental Protection

The Israel Ministry of Environmental Protection participates in a joint call under the Joint Programming Initiative Cultural Heritage.

Who can apply?

Universities and academic institutions recognized by the Israeli Council for Higher Education

Funding commitment

The total Israeli budget available for the HERITAGE Plus call is 40000 €

What are the eligible costs for researchers in your country?

- Salaries for researchers, research associates, students and technicians;
- Materials (disposable)
- Laboratory analysis
- Overhead cost
- Expenses for local travel.

Funding Criteria

Funding will be in accordance with the Ministry of Environmental Protection guidelines for financing research projects provided in the following link:

<http://www.sviva.gov.il/SUBJECTSENV/ENVINFO/KOLKORE2014/Pages/Heritage2014.aspx>

All Budget items must be justified

Maximum funding participation of the Israeli Ministry of Environmental Protection per awarded project

20000 € per project

Contacts:

Dr. Sinaia Netanyahu

Chief Scientist

Ministry of Environmental Protection

Kanfei Neshirim 5 Jerusalem, Postal Code 95464, POB 34033, Israel

Tel: 972-2-6553755

e-mail: Netanyahu-s@sviva.gov.il

Kanfei Nesharim St. 5, P.O. Box 34033, Jerusalem 95464

+972-2-6553756 +972-2-6553752 www.sviva.gov.il

Natanyahu-s@sviva.gov.il





**MINISTERO DELL'ISTRUZIONE,
DELL'UNIVERSITÀ E DELLA
RICERCA**

Direzione Generale per
l'Internazionalizzazione della Ricerca



**MINISTERO DEI BENI, DELLE ATTIVITÀ
CULTURALI E DEL TURISMO**

Segretariato Generale

Country:

Italy

Organisation Name:

Ministero dell'Istruzione, dell'Università e della Ricerca (MIUR).

Ministero per i Beni e le Attività Culturali e Turismo (MiBACT).

Who can apply?

The following entities, having legal authority to enter into contracts, may, either individually or jointly, submit proposals for funding of the projects:

- Public Research Organizations
- Universities
- Research Institutes depending from the Ministry of Cultural Heritage, Activities and Tourism
- Enterprises

Local Administrations can also participate to projects but in conjunction with one of the above mentioned entities.

Each of the above mentioned entities is eligible for funding only if it is located in Italy.

What are the eligible costs for researchers in your country?

It is eligible for funding any collaborative research project. Are eligible for funding fundamental research activities and industrial research activities, as defined in the European Commission Communication 2006/C323/01.

The maximum funding committed by Italy is 1.275.000 € as grants and 3.475.000 as loans.

The following costs borne by the recipients and incurred exclusively in the execution of the project are considered eligible:

- Personnel costs (including permanent personnel, temporary personnel, grant personnel, doctorates);
- Coordination cost (only for the partner which acts as project coordinator)
- Acquisition of scientific and technical instruments;
- Consultants;
- Dissemination cost (publications, conference presentations);
- Mission (only international missions for University and Public Research Organization. National missions and any kind of mission for private entities must be included in the overheads)
- Overheads, equal to 50% of the personnel cost

Please also include your country's maximum contribution per project.

A minimum funding budget per project is not fixed. The funding request of Italian partners for each project, in terms of grant, cannot exceed 250.000 €

Links to further information or documents:

In addition to the documents which will be published for the launch of the HERITAGE PLUS call, MIBACT and MIUR will publish in their web site a specific national call document with detailed information on all the above summarized issues, including also the funding levels and the additional national documents to be provided by Italian participants.

Contact:**MIBACT:**

Patrizia Bianconi

JPICH Coordination Unit and Call Secretariat, Project manager

+39.348.6060558, patrizia.bianconi-01@beniculturali.it

Website: <http://www.jpi-culturalheritage.eu/>

MIUR:

Aldo Covello, DG for Internationalization of Research, Office for European Cooperation,

+39.06.9772 6465, +39.3389364371, aldo.covello@miur.it

Vincenzo Di Marco, DG for Internationalization of Research, Office for Research and Enterprises,

+39.06.9772 7727, vincenzo.dimarco@miur.it

Website: <http://www.ricercainternazionale.miur.it/era/programmazione-congiunta/jpi-ch.aspx>



Lietuvos
mokslo
taryba



Research
Council of
Lithuania

Organisation Name:

Research Council of Lithuania (RCL)

Who can apply?

The main applicant is Lithuanian higher education and research institution (which is listed in the Register of Ministry of Education and Science of Republic of Lithuania) together with principle investigator (researcher) in Lithuania. Museums, libraries and archives obtained of National status can submit proposals for funding of the projects only as partners of the main applicant.

What are the eligible costs for researchers in your country?

The total Lithuanian budget available for the HERITAGE Plus call is € 100 000.

One project can require up to 50 683 € (175 000 Lt) in Lithuania. For one calendar year up to 26 065 € (90 000 Lt) can be requested.

Participations in the projects may last up to 36 months.

The workload of each researcher of Lithuanian team must be at least 20 hours multiplied by the duration of the project in months.

Eligible direct costs for Lithuanian researchers:

- Personnel
- Subcontracting
- Consumables
- Travel and Subsistence
- Equipment
- Other

Overheads:

- Up to 30% of Personnel and Subcontracting costs.

Researcher can participate only in one proposal per Call.

Links to further information or documents:

This is not a comprehensive list of requirements for the Lithuanian participants. All national rules will be listed in Lithuanian language in the "Description for Financing HERITAGE PLUS projects".

Contact:

Kornelija Janaviciute, Chief Officer, International Programmes Unit of Research Foundation

Research Council of Lithuania

E-mail: kornelija.janaviciute@lmt.lt

Tel: +370 5 210 7396

www.lmt.lt



HERITAGE PLUS call – eligibility rules for Dutch applicants

Country

The Netherlands

Organisation Name

Netherlands Organisation for Scientific Research/Dutch Heritage Agency

Who can apply?

Project Leader/main applicant

Senior researchers in the Humanities who are employed at Dutch universities or NWO and KNAW institutes may apply for funding and participate in a HERITAGE Plus consortium as Project Leader/Main applicant. Note that the employment can be a tenured appointment or a temporary appointment for the course of the application process and the research project. The [General Terms and Conditions of NWO Grants](#) 2011 state which Dutch organizations can submit a funding proposal to NWO.

Project Members/co-applicants

Researchers employed at Dutch universities or NWO- and KNAW-institutes can be a member of the HERITAGE Plus consortium. The Dutch part of the HERITAGE Plus consortium must comprise at least one half-time (0,5 fte) Postdoc for the full project duration.

Researchers not formally affiliated with a research institute recognised by NWO ("hogescholen", TNO, Dutch Cultural Heritage Agency, museums) can also be part of a HERITAGE Plus consortium, but cannot function as formal Project Leader. Personnel costs for researchers associated with these organisations will be reimbursed at the same level as the researchers employed at Dutch universities or NWO- and KNAW-institutes (see eligible costs).

Stakeholder involvement

It is strongly encouraged to include relevant stakeholders in the HERITAGE Plus consortia. Relevant stakeholders are those public or private partners relevant to setting up effective consortia targeting any of the priority themes for this call. The personnel costs of these stakeholder partners are not eligible for funding under this call; however material costs as specified below are eligible.

What are the eligible costs for researchers in your country?

The total Dutch budget available for the HERITAGE Plus call is € 750.000. The maximum duration of a HERITAGE plus project is 3 years. The budget per project (duration three years) may not exceed k€ 250.

Eligible **personnel costs** (maximum project duration 3 years) are:

- Temporary academic personnel (PhD, postdoc, assistant researcher). The personnel costs will be funded in accordance with the most recent version of the [VSNU contract Agreement for Funding Scientific Research](#) (VSNU contract 1-7-2013: postdoc 1.0 fte for 3 years € 199.465; PhD 1.0 fte for 3 years € 156.363). In the case of an assistant researcher the budget requested will be assessed against experience and the type of activities; most often that will mean using the NWO-HBO salary tables in the same VSNU contract.
- Temporary non-academic personnel. In the case of non-academic personnel the budget requested will be assessed against experience and the type of activities. The personnel costs will be funded in accordance with the most recent version of the [VSNU contract Agreement for Funding Scientific Research](#).

- For senior permanent staff a Replacement Grant may be applied for. Replacement grants are based on standard amounts. The maximum amount that may be requested for the entire research project is €50,000 for an exemption of 0.5 FTE for a duration of 24 months. Lesser exemptions will be calculated proportionally. For example, the maximum that may be requested for an exemption corresponding to 0.5 FTE for a duration of 12 months is €25,000. The maximum Replacement Grant may be distributed over up to three persons.

Eligible **material costs** directly related to the project (up to a maximum of € 50.000) are:

- Costs for organizing project meetings and workshops (venue, travel and accommodation and subsistence costs). The material costs also include all costs pertaining to the project meetings for all consortium members.
- A benchfee of € 5.000 may be requested for each of the postdocs or PhDs in the project consortium for participating in international conferences and/or summer schools.
- Costs for knowledge exchange and valorisation activities.
- Joint publications costs.
- Other material costs (contact NWO to check eligibility of proposed material costs).

All budget items must be justified.

Note that in accordance with the NWO-VSNU agreement costs for consumables, i.e. computers, laptops, standard software and other costs that belong to the standard infrastructure of universities, research institutes, studios or labs (e.g. accommodation, books) are not eligible for funding. General costs for project management and coordination are also not eligible for funding. Overhead costs are not eligible.

Links to further information or documents:

- The most recent versions of the VSNU contract specifying eligible personnel costs: <http://www.nwo.nl/financiering/hoe-werkt-dat/Salaristabellen>
- Link to the Heritage Plus Call: <http://www.jpi-culturalheritage.eu/>
- Link to the JPI Cultural Heritage: <http://www.jpi-culturalheritage.eu/>
- Link to NWO Humanities: <http://www.nwo.nl/en/about-nwo/organisation/nwo-divisions/gw>
- Link to the Cultural Heritage Agency of the Netherlands: <http://www.cultureelerfgoed.nl/en>

Contact:

NWO Humanities Department
 Netherlands Organisation for Scientific Research
heritageplus@nwo.nl
 +31 70 3440567

Country: Norway

Organisation	The Research Council of Norway, RCN http://www.forskningssradet.no/en/Home_page/1177315753906
National contact point	Eli Ragna Tærum, RCN, et@rcn.no , tel: +47 22037283
NCP	Tonte Hegard Ministry of Climate and Environment, tonte.hegard@kld.dep.no , tel +47 22245989
Eligible Institutions	See more about general application requirements: http://www.forskningssradet.no/en/General_application_requirements/1184159007037
Eligible Applicants	Completed a doctoral degree or have corresponding qualifications
Eligible Costs	Collaborative Research Project (Researchers project), see more about payroll and indirect expenses, rates for fellowship grants: http://www.forskningssradet.no/en/Payroll_expenses_and_rates/1138882216669 and requirements for Researcher project: http://www.forskningssradet.no/en/Researcher_project/1195592882768
Anticipated amount of funding for this call	Up to 0,6 Mio. €
Maximum amount per proposal	Within a single project proposal the maximum Norwegian contribution can be up to 250 000 Euros
Relevant national documents (links)	Call announcement from the RCN Miljø2015 web page: http://www.forskningssradet.no/prognett-miljo2015/Home_page/1224697848161 General RCN conditions for funding: http://www.forskningssradet.no/en/Application_information/1138882212933
Subject, relevance criteria	Norway will support applications from all topics in the announcement. Norway will not support projects where the main topic is research and development of restoration/conservation technologies or techniques.

Country: Poland

Organisation Name: Ministry of Culture and National Heritage (MKiDN)

Implementing agency: National Institute for Museums and Public Collections (NIMOZ)

Who can apply?

Collaborative Research Project (CRP) Proposals may only be submitted by:

- a) state cultural institutions for which Minister of Culture and National Heritage is the organiser
- b) cultural institutions of self-governments
- c) state archives
- d) public (state) Academies of Fine Arts, Theater, Film and Music
- e) non-governmental organisations

above entities listed from „a” to „e” can create consortium with public (state) Higher Educational Institutions, Institutes of Polish Academy of Sciences or (state) Research Institutes in order to implement the project.

The MKiDN has adopted this procedure with a view to encouraging cross- and multi-disciplinary co-operation between cultural heritage and research institutions. Direct application of research institutions is not possible due to legal constraints.

Organisation of dissemination activities (workshops, training activities, etc.) in Poland will be mandatory for Polish Partners as MKiDN is willing to strengthen transfer of projects findings to entire cultural heritage sector.

What are the eligible costs for researchers in your country?

Maximum MKiDN contribution per project is 250,000 EUR and minimum contribution per project is 25,000 EUR.

Eligible cost are:

- a) personnel cost,
- b) equipment,
- c) other (materials, travel, dissemination activity)
- d) subcontracting (research services, max. 50% of the project total budget)

Links to further information or documents:

<http://www.nimoz.pl/pl/dzialalnosc/heritage-plus>

Contact:**For MKiDN as Heritage Plus Beneficiary:**

Dorota Janiszewska-Jakubiak

Deputy Director Department of Cultural Heritage
Ministry of Culture and National Heritage
ul. Krakowskie Przedmieście 15/17
00-071 Warszawa
POLAND
e-mail: djaniszewska@mkidn.gov.pl
tel. +48-22-42-10-335

For NIMOZ as Heritage Plus National Contact Point:

National Institute for Museums and Public Collections
ul. Goraszewska 7
02-910 Warsaw
POLAND

- Paulina Florjanowicz
Director's Representative for International Relations
pflorjanowicz@nimoż.pl
- Radosław Brudnicki
National Contact Point for Heritage Plus in Poland
rbrudnicki@nimoż.pl
tel. +48-22-256-96-21
mobile +48-721-121-220

Country

Portugal

Organisation Name

Fundação para a Ciência e a Tecnologia

Who can apply?

The following entities, having legal authority to enter into contracts, may, either individually or jointly, submit proposals for funding of the projects:

- Higher Education Institutions, their institutes and R&D centres;
- Associate Laboratories;
- State Laboratories;
- Private non-profit institutions whose main objective is to carry out S&T activities;
- Companies;
- Other public and private non-profit institutions which carry out or participate in scientific research activities.

What are the eligible costs for researchers in your country?

The following costs borne by the recipients and incurred exclusively in the execution of the project are considered eligible:

- Human resources;
- Missions;
- Consultants;
- Acquisition of goods and services;
- Registration of patents;
- Adaptation of buildings and facilities;
- Acquisition of scientific and technical instruments;
- Overheads up to a limit of 20% of the eligible direct costs.

VAT should be included in the budget figures provided.

Percentage of costs covered by national funding:

- Large Enterprises, Groups and Associations of Enterprises, Medium Enterprises, Small Enterprises - 50%;
- Research Institutes and Universities - 100%.

Payments made to companies may not exceed 50% of the total cost of the company's participation. During the execution of the project, the recipients should present to FCT the documents related to the total expenses made.

Exception to national regulations

The percentage of time dedicated to transnational projects will not be added to the percentage of time dedicated to existing national projects.

Funding commitment

The contribution of FCT to the HERITAGE PLUS call for proposals will be 300 000 Euros.

Maximum funding per awarded project

- Up to 200 000 Euros if the applicant is the transnational project consortium coordinator;
- Up to 125 000 Euros if the applicant is NOT the transnational project consortium coordinator

Portuguese applicants must follow the *Regulations governing access to funding for scientific research and technological development projects — 2010 (with 2011 changes)* at:

<http://www.fct.pt/apoios/projectos/regulamento.phtml.en>

Anticipated number of fundable research groups

1 - 2

Eligibility of project duration

Maximum 3 years.

Links to further information or documents:

Information available at <http://www.fct.pt/apoios/projectos/regulamento.phtml.en>

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Departamento das Relações Internacionais (DRI)

FCT - Fundação para a Ciência e a Tecnologia

Av. D. Carlos I, nº126 - 7º

1249 - 074 Lisboa

Portugal

ROMANIA (RO)

Ministry Of National Education –Research Activity (MEN)

MEN Eligibility Criteria for HERITAGE PLUS Joint Call applicants based in RO

Each Joint European Research Project (JERP) :

- a) may be submitted by legal RTD entities eligible according to the national regulations of the participating countries. The funding scheme targets at institutional collaboration: legal private persons only may not apply
- b) must fall within the strategic subtopics established by the Strategic Research Agenda
- c) will have duration of one to two years and need to include a substantial scientific contribution from each partner institution

Who can apply?

In Romania Higher Education Establishments, Public Research Centres, Private Non-profit Research Centres and the Commercial sector (including SMEs) are eligible for funding.

What are the eligible costs for researchers in your country?

Romania's maximum contribution per project: 75.000 Eur

I Eligible costs as Direct Cost

Events

In general all costs directly related to the preparation and the implementation of events like workshops, conferences etc. are eligible.

Travel

Here, lump sums are taken as a basis for budget calculation. Nevertheless the final calculation will be done on the basis of invoices. A general lump sum of 700 € (economy class & return ticket) for each travel to another HERITAGE PLUS country will be applied.

Subsistence allowance

The subsistence allowance per day (full day) in € including accommodation costs etc. in the context of the business trips should be applied according to the national legal rules. The figures for accommodation will be considered as upper funding limits and final calculation will be done on the basis of the invoices.

Consumables and supplies

Any consumables necessary for the implementation of the project may be considered as direct eligible costs. The costs for consumables and supplies for a Romanian participant are limited to 3600 € per year per project.

Costs of personnel

Personnel costs are costs for scientific and administrative personnel as well other supporting staff (temporary employees etc.) to the extent as they are employed on the research project. In order to avoid double funding, only the cost for additional personnel should be granted. In Romania the following upper limits for personnel costs are applied.

Ctr. no	Categories of activities	Level of studies	Position / professional degree	Upper limit in euro/ person/ month
1.	Activities requiring a high level of creativity and / or management experience and skills	Higher	CS I, CS II, IDT I, IDT II, university professor, university lecturer, programme / project manager	4300
2.	Activities requiring advanced knowledge of analysis and synthesis methods as well as application skills	Higher	CS II, IDT III, CS, IDT, university lecturer, , university assistant, programme / project manager, project responsible	2900
3.	Activities requiring knowledge of analysis and synthesis methods and research methodologies as well as application skills	Higher	Research assistant, doctor's degree candidate, master's degree candidate	1900
4.	Support activities	Higher or secondary	TI, TII, TIII, TS, other	1000

Subcontracting

The general rule should be that applicants shall implement the JERP and shall have the necessary resources to that end. However, it should be accepted that as an exception certain parts that are not "core" parts of the project may be subcontracted. Subcontracting should only be eligible when it deals with support services like rent of locations, translation costs, costs for technical equipment in the context of the organisation of events or printing services etc. For Romania the costs for subcontracting are limited to 10% of the overall contribution of MEN to the resp. JERP.

II Eligible costs as Indirect costs

Eligible costs as indirect costs are the overheads and are calculated as a percentage of the direct costs excluding subcontracting. Institutions belonging to all sectors should have an eligible overhead rate of 20 %.

III. Upper funding limits for the eligible costs

Upper funding limits for the eligible costs in JERPs are applying to non-economic activities for which the upper funding limit should be 100% of the eligible costs.

Contact:

Ministry of National Education –Research Activity (MEN)
Dr.Monica Alexandru
Tel.: +40-21-318 3064
E-mail: monica.alexandru@ancs.ro
Internet: <http://www.research.edu.ro>



Country: Spain

Organisation Name: MINECO

Who can apply?

Only partners eligible under the Spanish "*Programa Estatal de Investigación, Desarrollo e Innovación Orientada a los Retos de la Sociedad*" of the "*Plan Estatal de Investigación Científica y Técnica y de Innovación 2013-2016*" can apply.

Those include Universities, Public Research Institutions, Technological centers, and other non-profit Institutions performing RTD activities in Spain.

The Principal Investigator (PI) must hold a PhD. Other requirements might apply (see detailed information in the *Plan Estatal* documents below).

What are the eligible costs for researchers in your country?

The total available budget for Spain is 300,000 EUR. The maximum funding per project is 60,000 EUR.

Personnel, small equipment, consumables, coordination, travel and mobility cost, and other cost, are eligible according to national regulations (see. Art. 9 Orden ECC/1780/2013 below).

Overheads are not funded under this call.

Links to further information or documents:

Orden ECC/1780/2013, de 30 de septiembre, por la que se aprueban las bases reguladoras para la concesión de ayudas públicas del Programa Estatal de Investigación, Desarrollo e Innovación Orientada a los Retos de la Sociedad, en el marco del Plan Estatal de Investigación Científica y Técnica y de Innovación 2013-2016. («BOE» núm. 236, de 2 de octubre de 2013, páginas 80222 a 80256, http://www.boe.es/diario_boe/txt.php?id=BOE-A-2013-10259)

Resolución de 5 de noviembre de 2013, de la Secretaría de Estado de Investigación, Desarrollo e Innovación, por la que se aprueba la convocatoria para el año 2013 del procedimiento de concesión de ayudas correspondientes al Programa Estatal de Investigación, Desarrollo e Innovación Orientada a los Retos de la Sociedad, en el marco del Plan Estatal de Investigación Científica y Técnica y de Innovación 2013-2016. («BOE» núm. 266, de 6 de noviembre de 2013, páginas 89295 a 89333 http://www.boe.es/diario_boe/txt.php?id=BOE-A-2013-11617)

Contact:

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Tel. +34 916 038 749



Country: Sweden

Organisation Name: Swedish National Heritage Board

Who can apply?

Grants can be applied for by researchers with a PhD or higher at establishments of higher education research institutes or within the heritage sector. One necessary qualification for the award of grants is for at least two different institutions or disciplines to submit a joint application, but with one of them acting as applicant. For these purposes, "institution" includes both university departments and institutions in the heritage sector. "Disciplines" are branches of science/scholarship or specialised fields. The NHB has adopted this procedure with a view to encouraging cross- and multi-disciplinary co-operation between different institutions and sectors. Great importance will be attached to the findings being disseminated within the NHB, the heritage sector and the universities.

What are the eligible costs for researchers in your country?

Among eligible costs are OH up to a certain level, but not the purchase of equipment or books that ought to be covered by this OH. Publication costs are not eligible.

Sweden's maximum contribution per project is 150,000 EUR.

Links to further information or documents:

http://www.raa.se/wp-content/uploads/2012/06/fou-program_2012-20161.pdf

Contact:

Please contact the Swedish team on jpi@raa.se



Arts & Humanities
Research Council

AHRC Eligibility Requirements for Heritage Plus applicants based in UK

Country: United Kingdom

Organisation: Arts and Humanities Research Council

Who can apply?

Organisations: Proposals may only be submitted by Research Organisations who are eligible to apply to the AHRC. These organisations are:

- Higher Education Institutions (HEI) that are directly funded for research by HEFCE, DEL, HEFCW and SFC
- Independent Research Organisations that have received Research Council recognition to apply to the AHRC in responsive mode (<http://www.ahrc.ac.uk/FundingOpportunities/Pages/IndependentResearchOrganisations.aspx>)
- Research Council Institutes

Project Leaders (PL) and Principle Investigators (PI): To be eligible, the Investigator must be actively engaged in postdoctoral research and be of postdoctoral standing. This means that they either have a doctorate or can demonstrate in the application that they have equivalent research experience and/or training.

The Project Leader or Investigator must have a level of skills, knowledge and experience appropriate to the nature of the proposed project, including intellectual leadership of the project (or aspects of the project).

Project Leaders and Investigators from the UK must adhere to contractual requirements of AHRC Principle Investigators, please consult Section 3 of the [AHRC Research Funding Guide](#) for further information.

Eligible costs for UK researchers

The UK elements of projects must be costed on the basis of the full economic costs (FEC) of the research, and 80% of these costs can be claimed.

In order to cost the proposal accurately it is advised that applicants should calculate their budget using the directly allocated, directly incurred and indirect headings as a starting point.

There is no defined exchange rate for this call and you will not be required to state one in the application.

Only an indicative budget will need to be provided for the pre-proposal stage. A more detailed budget will be required if the applicant is invited to submit a full proposal. You are advised, therefore, to prepare the budget for the pre-proposals using the FEC headings and keep a record of this and the exchange rate both for audit purposes and for a full proposal.

For full guidance on costings see Section 2 on Costs in the [AHRC Research funding Guide](#)

CONTACT:

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Heritage Plus Call

Frequently Asked Questions (FAQ) and Glossary

Please ensure you have read the '**Guidelines for Applicants: pre-proposals**' document before preparing your application

Please note that this document will be up-dated regularly

Last update: 3 March 2014. Version 1.0

GENERAL

What is the main objective of the Heritage Plus Call?

The Heritage Plus call is designed to generate new, research-based knowledge to promote the sustainable use and management of cultural heritage and so to meet societal challenges and contribute to the development on the society.

This HERITAGE PLUS Joint Call will be designed to fund excellent collaborative, transnational, interdisciplinary, innovative R&D projects focused mainly on tangible cultural heritage research, while not excluding the interlinked aspects of intangible and digital heritage. The Strategic Research Agenda for the JPICH recognises that different types of heritage cannot be seen as separate entities and so any investigation of tangible heritage through projects funded through this call should also explore its intangible and digital aspects. An important outcome of the HERITAGE PLUS Call will be maximising the impact and added value of the research undertaken to non-academic stakeholders such as policy makers but in particular to NGOs and business, including SMEs. The intention is to narrow the gap between cultural heritage research and the implementation of the resulting knowledge to solve problems relating to the assessment, protection and management of cultural heritage.

Please ensure you read the **Guidelines for Applicants: pre-proposals** document for the full aims and objectives of the Heritage Plus call.

What type of projects can be supported under the Heritage Plus Call?

Transnational, collaborative R&D Projects will be supported. Projects can include an element of networking to support the research aims, questions etc.

Which countries are participating in the Heritage Plus Call?

Belgium, Cyprus, Denmark, France, Israel, Italy, Lithuania, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, United Kingdom. A list of national contact points – who may be contacted for questions about national eligibility issues – can be found in the main Heritage Plus Call **guidelines for applicants** document.

What is the research theme that my project idea must fit within?

The Heritage Plus call focuses on specific topics related to the 'Development of new methodologies, technologies and products for the assessment, protection and management of historical and modern artefacts, buildings and sites'. To be eligible, applications **must** address **at least one** of the topics/themes outlined in the call document.

It is acceptable for a project to address issues from more than one of the Heritage Plus topics to help address the broader challenges affecting cultural heritage.

What character/size/duration must a Heritage Plus project have?

- be collaborative (involve research teams from at least three different Heritage Plus countries);
- may include any type of researcher that is in accordance with the national eligibility criteria for the relevant country, but the type of researcher must be justified;
- have a maximum duration of 3 years (36 months);
- must be carried out by a balanced and appropriate consortium, but the distribution of funding across countries may be uneven;
- may involve research, researcher training, travel, knowledge transfer/exchange activities as well as knowledge dissemination.

What should a Heritage Plus Research Project consortium look like?

A Heritage Plus consortium **must** consist of at least **three** research teams, each from a different country participating in the Heritage Plus call and based in an eligible institution. All applicants must meet the eligibility criteria for each country and you are strongly advised to carefully check this before applying (see **Annex A** of the call document). A list of national contact points is provided in the call document. Other stakeholders may be included. (further information on the inclusion of other stakeholders can be found below). The maximum number of research teams in a project is **five**.

Can proposals include partners from outside the cultural heritage sector?

Yes, proposals can include people or partners from outside the heritage sector but their involvement in the project must be justified, for example, because of their expertise or the potential for knowledge transfer/exchange and broader impact.

How can I find partners in other countries to collaborate with?

In order to help researchers or interested partners to find partners in other countries and organisations, an email group (called Heritage Plus) has been set up so that researchers can subscribe to receive such requests, and to post requests themselves. To use this service, you need to subscribe at the following link - <http://www.jiscmail.ac.uk/HERITAGEPLUS>.

We recommend subscribing immediately but waiting until after Monday 10th March before posting your request in order to give all countries time to distribute information on the email group and for interested parties to subscribe.

Further detail is given below in the section called **Heritage Plus email group** on how to use this mailing list.

What if one of my partners is not eligible according to their country's eligibility rules?

If any of the teams are ineligible at the Pre-Proposal stage of this call, the whole project will be deemed ineligible and withdrawn.

What if I want to include someone who is based in non-participating country?

Partners from non-Heritage Plus participating countries can be included in, for example, advisory groups, workshops etc and their role can be described in the Description of Work, but they cannot have an integral role in the project and no other information can be submitted about them (for example, CVs).

What is the definition of a Heritage Plus Project Leader (PL)?

The Project Leader (PL) is one of the PIs responsible for carrying out and managing the Heritage Plus Project, in addition to his/her own Individual Project. The PL is a senior researcher with a solid experience of managing collaborative research projects. S/he will be the contact point for the Heritage Plus call secretariat throughout the application phase and is responsible for communication with the other partners of his/her project. Finally, the PL is responsible for the project's intellectual agenda and coherence, the work programme as a whole, as well as all the reporting duties.

What is the definition of a Heritage Plus Principal Investigator (PI)?

A Principal Investigator (PI) is responsible for leading research activities at his/her institution. The PI is also responsible for the administrative and financial management of funds (if successful) that will be transferred to his/her host institution. Other researchers (senior researchers, post-doctoral researchers) can be part of the PI Project **team** – please read the National Eligibility Criteria for each country which is included in the main **Guidelines for applicants** document for the Heritage Plus call. There can be more than one PI per country but only one PI per institution.

Can I submit several applications?

Project Leaders submit the application on the part of all partners (Principal Investigators) of the Heritage Plus Project. The Project Leader may act as Project Leader only for one proposal to the Heritage Plus Call.

A Principal Investigator is allowed to be involved in more than one Heritage Plus proposal provided the following conditions are met:

- the PI needs to inform his/her PLs about which proposals (s)he is involved in;
- the total number of hours per week the PI participates in the submitted proposal(s) must be lower than the number of hours per week permitted by the National Eligibility Criteria for their country;
- it meets the eligibility criteria of their country

Can there only be one PI per institution for the Heritage Plus Call?

Yes. There can be only one PI per institution per project which means that you cannot have two PIs from the same institution listed on the same project. However, there is no limit with regard to the number of other applications a PI can be involved in an application to the Heritage Plus Call providing the conditions in the previous paragraph are met. In addition, other researchers (senior researchers, post-doctoral researchers) can be part of the PI Project team – please read the National Eligibility Criteria for each country which is included in the main **Guidelines for applicants** document for the Heritage Plus call.

Can I act as a PL in one Heritage Plus project and as a PI in another/others?

Yes, you may be involved as a PL in one project and as a PI in another/others, provided

- the PI needs to inform his/her PLs about which proposals (s)he is involved in;

- the total number of hours per week the PI participates in the submitted proposal(s) must be lower than the number of hours per week permitted by the National Eligibility Criteria for their country;
- it meets the eligibility criteria of their country

Do I have to have an agreement with my national funding organisation before I can submit a Heritage Plus proposal?

Please read the National Eligibility Requirements available in the **Annex A** of the Heritage Plus call document. You do not have to have agreement but your application must follow your national eligibility rules in addition to the general principles and requirements described in the Call for Proposals. You may contact your respective national funding organisations in order to verify eligibility if needed (see contact persons listed in the main **Guidelines for applicants** document for the Heritage Plus Call).

How do I submit a pre-proposal?

Both pre-proposals and Full Proposals must be submitted via the JPI Cultural Heritage website. The link to the online application form for pre-proposals is available on the **JPI Cultural Heritage website** (www.jpi-culturalheritage.eu/joint-call/). Applicants should follow the proposal structure as indicated in the main **Guidelines for applicants** document for the Heritage Plus Call.

What if I have problems using the JPI Cultural Heritage portal?

For technical support, you should email jpi.support@beniculturali.it.

If you have more general questions about the portal, please email jpich.call@beniculturali.it.

In addition to the pre-proposal we submit online, do we have to submit a separate proposal to our national funding organisations?

No, but prior to submitting pre-proposals, all applicants must make sure that the application adheres to the National Eligibility Criteria available in **Annex A** of the main **Guidelines for applicants** document for the Heritage Plus Call.

HERITAGE PLUS EMAIL GROUP

Who can subscribe to the Heritage Plus email group?

Anyone interested in the Heritage Plus Call can join the email group.

Who can send messages to the list?

Anyone who has subscribed to the email group.

How can I find the list?

You can use the link at <http://www.jiscmail.ac.uk/HERITAGEPLUS> or you can search on the JISC website at www.jisc.ac.uk.

How do I reply to a post?

Please use the individual's contact details on their post to reply, rather than replying to the whole email group.

If someone replies to a message on the email group, who will see it?

Replies are sent to everyone on the email group so we would ask you use the individual's contact details to reply.

Who can view the subscriber names/emails?

Only the email group owner(s) – in this case AHRC, UK

Can I send messages with attachments/documents via the email group?

No.

HERITAGE PLUS PRE- PROPOSALS***What are Heritage Plus pre-proposals?***

The project selection of the Heritage Plus is a two-step process: i) The pre-proposal stage, and ii) the Full Proposal stage. Successful applicants to the pre-proposal stage will be invited to submit Full Proposals. Pre-proposals provide the general ideas for the project by specifying the scope of the project, the description of the methodology and partners involved, as well as an indication of the requested budget of the project. Detailed requirements as to the format of pre-proposals are provided in the main **Guidelines for applicants** document for the Heritage Plus Call.

Is there a specific format that a Heritage Plus Pre-Proposal should have?

Yes. A pre-proposal must be written in **English** and can only be submitted via the online submission system – the **JPI Cultural Heritage website** (www.jpi-culturalheritage.eu/joint-call/). Further guidance is available in the main **Guidelines for applicants** document for the Heritage Plus Call.

Do the page/word limits include references and footnotes?

Yes, references and footnotes are included within the page/word limits.

What language should I use in the application form and Description of Work?

The pre-proposal and full proposal must be submitted in English only.

What happens if I go over the page/word limits or forget to include the Description of Work (and associated information)?

If any of the application forms are ineligible at the Pre-Proposal stage of this call, the whole project will be deemed ineligible and withdrawn.

What does an estimated budget of a Heritage Plus pre-proposal have to include?

Eligible costs would generally include direct costs such as employment costs (PL, PIs, and other Project Members, e.g. Ph.D. students, researchers, etc., administrative personnel), equipment, travel and meeting costs, consumables, dissemination and knowledge transfer costs, and sometimes also indirect costs (or eligible overheads). Please read the **Guidelines for applicants: pre-proposals** document as well as the National Eligibility Requirements to verify the eligibility of specific budget items according to the rules of your national funding organisation. In case of doubt, please get in touch with the relevant agency for your country.

You should ensure you use the pre-proposal budget template provided in the application form which is available from the JPI Cultural Heritage website.

Are the maximum amounts given in Annex A (column 4) per research team and/or per country?

The budget limits in the table are the maximum amount that can be requested by any research teams from that country. So if, for example, three out of the five research teams in a project are based in Poland, they can only jointly apply for a total of 250,000 EUR. If only one research team in a project is based in Poland, the same applies and they can apply for up to 250,000 EUR.

Can funding be distributed disproportionately among the project partners?

The funding among the Heritage Plus project partners can be different. The differences may be due to the different national eligibility rules (e.g. regarding the overheads) but also due to the division of work. It is advisable to think about the research questions first and what can be delivered across the **entire** consortium and then prepare the budget accordingly. Variation in budgets is expected and it may be worth emphasising to all your potential partners that you all need to consider more actively the amount of time being committed. An evenly balanced budget between partners that actually results in 80% of the research being done in France, and 10% in the UK and Lithuania for example is not likely to be considered a balanced research collaboration.

What currency should I use when describing the budgets?

The estimated budget must be given in Euros only.

What happens if any of the research teams are not eligible in the pre-proposal?

If any of the teams are ineligible at the Pre-Proposal stage of this call, the whole project will be deemed ineligible and withdrawn.

How will Heritage Plus pre-proposals be assessed?

This will be undertaken by the Scientific Committee of the JPI Cultural Heritage and Global Change (<http://www.jpi-culturalheritage.eu/about-us/scientific-committee/>) supplemented, if necessary, by additional independent and international experts.

Can I contact the JPI Scientific Committee to discuss my pre-proposal?

No, you should not contact any of members of the Scientific Committee to discuss your project proposal at any stage of the selection and ranking processes.

What are the assessment criteria for pre-proposals?

The Scientific Committee will assess the pre-proposals on four areas based on the information in your pre-proposal. The criteria are:

- Quality of the proposed research
- Compatibility with the scope of the Heritage Plus call
- Clarity of project aims, work programme, outcomes
- Added value through transnational cooperation

Who is the Heritage Plus Management Group?

The Heritage Plus Management Group is ultimate decision-making body for Heritage Plus. It consists of one representative from each participating organisation in Heritage Plus.

How long is the selection process?

The Call for pre-proposals was launched on 3rd March 2014 with a submission deadline of **18:00 CET pm on 28 April 2014**. Full Proposals will then be invited from the selected pre-proposals in August 2014, with a submission deadline in October 2014. The selection and ranking of Full Proposals will occur

in February 2015 and the funding decisions are expected to be announced in February 2015. Projects are expected to start from April 2015.

FULL PROPOSALS

What are Heritage Plus Full Proposals?

The project selection of the Heritage Plus Call is divided in two phases: i) The pre-proposal phase and ii) the Full Proposal phase. Successful applicants of the pre-proposal phase will be invited to submit Full Proposals. Detailed requirements for Full Proposals and instructions on how to access to the online submission will be sent to successful applicants of the pre-proposal phase.

How will Heritage Plus Full Proposals be assessed?

The assessment of Full Proposals will be undertaken by independent international peer reviewers covering all fields of research and technology relevant to the call topics. After the independent experts have carried out a remote evaluation of the full proposal, an international peer review panel will meet to discuss and agree upon a final score for each proposal, which will determine a ranking list. The Heritage Plus Management Group will ensure and verify the fair and equitable nature of the evaluation process and its compliance with the Heritage Plus guidelines. The European Commission and an independent observer assigned by them will verify the fairness of the selection process and its compliance with ERANET Plus rules and principles.

What are the assessment criteria for Full Proposals?

Eligible Full Proposals will be evaluated according to the following selection **criteria**:

Criterion		Score
Research and/or technological excellence – the quality of the trans-national project	<ul style="list-style-type: none">• Sound concept, and quality of research questions and objectives• Progress beyond the state-of-the-art• Quality and effectiveness of the research, the technological methodology and interdisciplinary approach, and associated work plan	3/5
Quality and efficiency of the implementation and the management	<ul style="list-style-type: none">• Appropriateness of the management structure and procedures• Quality, and relevant expertise and experience of the individual participants (including experience of coordinating research across national boundaries)• Quality of the consortium as a whole (including complementarity, balance between disciplines, level of staffing, plans for effective collaboration), including other stakeholders• Appropriate allocation and justification of the resources to be committed (budget, staff, equipment)	3/5
Potential impact	<ul style="list-style-type: none">• Fit to the a) aims and b) topics of Heritage Plus	3/5

	<ul style="list-style-type: none"> • Contribution of ideas and knowledge that can be transferred to public and private stakeholders, and exploited in high-value tools applied over the short to mid-term • Likelihood that the outputs and outcomes will be highly valued and exploited by researchers, non-academic stakeholders and society, including SMEs, heritage owners, public administrations, research partners and local communities. • Appropriateness of measures for the dissemination and/or exploitation of Heritage-plus project results, and management of intellectual property. 	
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Do the research teams/partners in a Full Proposal need to be the same as in the pre-proposal?

Yes, the research teams/partners need to be the same as in the pre-proposal. The only exception is if the Scientific Committee provided feedback recommending some changes to the partners because of, for example, expertise, experience etc.

What are the eligibility criteria for Full Proposals?

The eligibility criteria for Full Proposals are the same as those for pre-proposals.

Can I submit a Full Proposal if I have not submitted an pre-proposal?

No, if you did not submit a pre-proposal you cannot submit a Full Proposal.

Can I submit a Full Proposal if my pre-proposal was not successful and I was not invited to submit a Full Proposal?

No, only those applicants that were selected in the pre-proposal stage can submit a Full Proposal.

When are the Heritage Plus projects expected to start and end?

The maximum duration of a Heritage Plus project is 36 months. Projects should aim to start from April 2015 and should finish in early 2018.

Heritage Plus Call – Glossary

JPICH – A Joint Programming Initiative (JPI) provides a framework within which Member States and Associated Countries jointly address areas where public research programmes can respond to major societal challenges. The main objective of the JPI “Cultural Heritage and Global Change: a new challenge for Europe” (JPICH) is to address the strong relationships that link cultural heritage, technological innovation and economic development within the dynamic framework of the challenges and competitiveness of an enlarged European Union.

JHEP – the JHEP is the coordination action providing the necessary support to develop and implement the JPI. The actions include developing a Strategic Research Agenda, the coordination of joint research activities, extension of the partnership, evaluation and monitoring, and stakeholder engagement.

Heritage Plus Call – Under the ERA-NET Plus action “Development of new methodologies, technologies and products for the assessment, protection and management of historical and modern artefacts, buildings and sites” co-funded by the Seventh Framework Programme (FP7) of the European Commission the Heritage Plus Call has been launched to advance research primarily on tangible cultural heritage including the interlinked aspects of digital and intangible heritage.

Project Leader (PL) – is responsible for carrying out and managing the project, in addition to his/her project related research. The PL is a senior researcher with a solid experience of managing collaborative research projects. S/he will be the contact point for the Heritage Plus Handling Agency throughout the application process and is responsible for communication with the other partners in the project. Finally, the PL is responsible for the intellectual agenda and coherence of the project as well any reporting duties.

Principal Investigator (PI) – responsible for leading research activities at his/her institution. Other researchers (senior researchers, post-doctoral researchers, PhD students) can be part of the PI Project team.

Heritage Plus Joint Call

1. Application Form for Pre-Proposals

Proposal full title: _____

Proposal acronym: _____

Name of the Project Leader: _____

Contact details : _____

List of Principal Investigators (PI):

PI no.*	PI's organisation name	PI short name	Organisation type	Country
1 (Project Leader)				
2				
3				
...				

** Please use this numbering in all parts of your proposal.*

It is highly recommended to study all the relevant Call Information (eg. Guidelines for Applicants, FAQs, Glossary) before starting to write the pre-proposal.

For further information on the Call please visit <http://www.jpi-culturalheritage.eu/joint-call/>

Research Topics

Please select the topic your project will address. If your project covers more than one topic, please indicate this in priority order (i.e. 1st, 2nd, 3rd)

Safeguarding tangible cultural heritage and its associated intangible expressions

☐

Sustainable strategies for protecting and managing cultural heritage

☐

Use and re-use of all kinds of cultural heritage

☐

Heritage Plus Joint Call

CONTENT

Section A: Project Summary – the abstract should be in English, be no more than 300 words including:

- a brief context for the proposed research;
- the aims and objectives of the project;
- the relevance to the Heritage Plus aims and topics;
- expected outcomes/impacts of the Heritage Plus project.

Section B: Estimated Budget – use the template provided

Section A: Project Summary

Full name of the Project:	The title should be no longer than 200 characters (spaces included) and should be understandable to non-specialists in the field.
Project acronym:	The acronym will be used to identify the proposal efficiently in this call. It should be no longer than 10 characters
Project duration in months:	Insert the estimated duration of the project in full months.
Project abstract:	<p>The summary should be written in English, be no more than 300 words and provide:</p> <ul style="list-style-type: none">- a brief context for the proposed research;- the aims and objectives of the project;- the relevance to the Heritage Plus aims and topics;- expected outcomes/impacts of the Heritage Plus project.
Keywords:	5 maximum
Project costs (in Euros):	Estimated overall budget Estimated overall requested grant Estimated overall own funds

Section B : Overall estimated Budget

Please provide an estimation of the overall budget (***in euros***) using the template below.

Budget Items	Total Budget PI 1 (Enter PI name)	Total Budget PI 2 (Enter PI name)	Total Budget PI 3 (Enter PI name)	Total Budget PI 4 (Enter PI name)	Total Budget PI 5 (Enter PI name)	Total
Employment Costs						
Equipment						
Travel and Meeting costs						
Consumables						
Dissemination and Knowledge Exchange Costs						
Other costs – Please specify						
Overheads						
Total						

2. Description of Work and associated information

You should read carefully and adhere to the instructions in the Guidelines for Applicants document (Section 5, part 2).

Checklist for Project Leader and Principle Investigators

The proposal conforms to the Call Guidelines (see Guidelines for Applicants and specific rules in your country, if available).	<input type="checkbox"/>
Every project partner has been in direct contact with his/her national or regional funding agency and has checked that their collaboration and their project contribution is eligible for funding.	<input type="checkbox"/>
All partners who are not eligible for 100% funding are able to provide financial resources for their own contribution.	<input type="checkbox"/>

Heritage Plus Joint Call

Application Template for Full Proposals

Proposal full title:_____

Proposal acronym:_____

Name of the Project Leader:_____

Contact details :_____

List of Principal Investigators (PI):

PI no.*	PI's organisation name	PI short name	Organisation type	Country
1 (Project Leader)				
2				
3				
...				

** Please use this numbering in all parts of your proposal.*

It is highly recommended to study all the relevant Call Information (eg. Guide for Applicants, FAQs, Glossary) before starting to write the full proposal.

For further information on the Call please visit <http://www.jpi-culturalheritage.eu/joint call/>

Research Topics

Please select the topic your project will address. If your project covers more than one topic, please indicate this in priority order (i.e. 1st, 2nd, 3rd)

Safeguarding tangible cultural heritage and its associated intangible expressions

☐

Sustainable strategies for protecting and managing cultural heritage

☐

Use and re-use of all kinds of cultural heritage

☐

Heritage Plus Joint Call

CONTENT

Section A: Project Summary – the abstract should be in English, be no more than 300 words including:

- a brief context for the proposed research;
- the aims and objectives of the project;
- the relevance to the Heritage Plus aims and topics;
- expected outcomes/impacts of the Heritage Plus project.

Section B: Requested Budget – use the template provided

Section A: Project Summary

Full name of the Project:	The title should be no longer than 200 characters (spaces included) and should be understandable to non-specialists in the field.
Project acronym:	The acronym will be used to identify the proposal efficiently in this call. It should be no longer than 10 characters
Project duration in months:	Insert the estimated duration of the project in full months.
Project abstract:	<p>The summary should be written in English, be no more than 300 words and provide:</p> <ul style="list-style-type: none">- a brief context for the proposed research;- the aims and objectives of the project;- the relevance to the Heritage Plus aims and topics;- expected outcomes/impacts of the Heritage Plus project.
Keywords:	5 maximum
Project costs (in Euros):	Estimated overall budget Estimated overall requested grant Estimated overall own funds

Section B: Overall requested Budget

Please provide an estimation of the overall budget (***in euros***) using the template below.

One additional table for each team showing the detailed budget should also be included.

Budget Items	Total Budget PI 1 (Enter PI name)	Total Budget PI 2 (Enter PI name)	Total Budget PI 3 (Enter PI name)	Total Budget PI 4 (Enter PI name)	Total Budget PI 5 (Enter PI name)	Total
Employment Costs						
Equipment						
Travel and Meeting costs						
Consumables						
Dissemination and Knowledge Exchange Costs						
Other costs – Please specify						
Overheads						
Total						

3. Description of Work and associated information

You should read carefully and adhere to the instructions provided for completing this section.

Checklist for Project Leader and Principle Investigators

The proposal conforms to the Call Guidelines (see Guidelines for Applicants and specific rules in your country, if available).	<input type="checkbox"/>
Every project partner has been in direct contact with his/her national or regional funding agency and has checked that their collaboration and their project contribution is eligible for funding.	<input type="checkbox"/>
All partners who are not eligible for 100% funding are able to provide financial resources for their own contribution.	<input type="checkbox"/>

Heritage Plus

Evaluation guidelines for Scientific Committee (pre-proposals)

Version 1 - February 2014

Contact: Heritage Plus Secretariat

Email: jpich.call@beniculturali.it

1. Introduction

Under the ERA-NET Plus action “Development of new methodologies, technologies and products for the assessment, protection and management of historical and modern artefacts, buildings and sites” co-funded by the Seventh Framework Programme (FP7) of the European Commission, this call is for pre-proposals advancing research primarily on tangible cultural heritage including the interlinked aspects of digital and intangible heritage².

Heritage Plus is co-funded by various agencies in 15 participating countries (see Annex A of the Guidelines for Applicants document) and the European Commission with a total budget of 9.0 million EUR. Heritage Plus is part of the Joint Programming Initiative in Cultural Heritage and Global Change (JPICH, www.jpi-culturalheritage.eu/). The Heritage Plus funding model agreed by the funders will ensure that the highest ranked proposals are funded.

Three broad topics have been identified to advance research in this area. These have been drawn from areas identified in the Strategic Research Agenda for the JPICH.

1.1 Aims of HERITAGE PLUS

The Heritage Plus call is designed to generate new, research-based knowledge to promote the sustainable use and management of cultural heritage and so to meet societal challenges and contribute to the development on the society.

This HERITAGE PLUS Joint Call will be designed to fund excellent collaborative, transnational, interdisciplinary, innovative R&D projects focussed mainly on tangible cultural heritage research, while not excluding the interlinked aspects of intangible and digital heritage. The Strategic Research Agenda for the JPICH recognises that different types of heritage cannot be seen as separate entities and so any investigation of tangible heritage through projects funded through this call should also explore its intangible and digital aspects. An important outcome of the HERITAGE PLUS Call will be maximising the impact and added value of the research undertaken to non-academic stakeholders such as policy makers but in particular to NGOs and business, including SMEs. The intention is to narrow the gap between cultural heritage research and the implementation of the resulting knowledge to solve problems relating to the assessment, protection and management of cultural heritage.

Proposals that include ideas and knowledge that can be transferred to public and private stakeholders, and exploited in high value tools applied over the short to mid-term **will be prioritised in the assessment process**.

The aims of the call are:

- to support well-defined, interdisciplinary and collaborative R&D projects of the highest quality and standards that will lead to significant advances in our understanding of cultural heritage across the broader research community and in society.
- to maximise the value of research outcomes by promoting their transfer to individuals and organisations outside the immediate research community, to include, policy makers, businesses and commercial enterprises, the broader heritage sector, voluntary and community groups and the general public; where appropriate, to facilitate the knowledge transfer of those outcomes to both the research community and society where they will make a difference.

² Cultural heritage exists in tangible, intangible and digital forms. Tangible heritage includes artefacts (for example, objects, paintings, archaeological finds etc), buildings, structures, landscapes, cities, and towns including industrial, underwater and archaeological sites. It includes their location, relationship to the natural environment and the materials from which all these are made, from prehistoric rock to cutting edge plastics and electronic products. Intangible heritage includes the practices, representations, expressions, memories, knowledge and skills that communities, groups and individuals construct, use and transmit from generation to generation. Digital heritage includes texts, databases, still and moving images, audio, graphics, software and web pages. Some of this digital heritage is created from the scanning or converting of physical objects that already exist and some is created digitally, or ‘born digital’. Whatever its genesis, it needs constant maintenance and management to be retained. Reference: JPICH SRA. For further detail on the definition of tangible and intangible heritage, please refer to: *UNESCO, Convention concerning the Protection of the World Cultural and Natural Heritage, Paris, 16 November 1972*; *UNESCO, Convention for the Safeguarding of the intangible Cultural Heritage, Paris, 17 October 2003*.

- to support a range of interactions and partnerships between cultural heritage researchers and a variety of user communities, to include, policy makers, businesses and commercial enterprises, the broader heritage sector, voluntary and community groups and the general public.
- to generate new and exciting knowledge exchange opportunities, foster entrepreneurial talent, and stimulate innovation so improving the competitiveness, productivity, and performance of businesses and commercial enterprises.

3. Research Topics

The research topics on which the Heritage Plus Call is focused on have been drawn from areas identified in the Strategic Research Agenda for the Joint Programming Initiative in Cultural Heritage and Global Change (<http://www.jpi-culturalheritage.eu/2014/02/strategic-research-agenda-sra/>). While applicants have been asked to identify a main topic which will be addressed by their project, they are not formally required to work on a single topic. It is therefore acceptable for a project to address issues from more than one of the Heritage Plus topics to help address the broader challenges affecting cultural heritage.

Cultural heritage is a complex area requiring an interdisciplinary approach. Proposals will be expected to integrate existing and available knowledge in different fields of study from as many disciplines as possible in order to move the field towards truly interdisciplinary heritage studies. It is hoped that applicants will encourage the inclusion of researchers in their projects from these areas and from other disciplines not previously associated with research on cultural heritage.

The topics are set out below with indicative statements and questions – these were intended to explain the topics and stimulate proposals, not to prescribe or specify the projects to be funded.

The topics are:

1. **Safeguarding tangible cultural heritage and its associated intangible expressions**

This topic could include, for example, research into:

- developing materials, technologies, procedures and systems for the long-term monitoring and maintenance of all forms of heritage (including modern heritage), taking into account integrity and authenticity of the different historical and environmental contexts and historical layers of cultural heritage
- investigating changes in landscapes, sites, structure and material in the context of different environmental and global changes (including insights into material decay etc), and also the relationship between material and the site itself
- developing tools for decision making based on integrated risk assessments (assessing value and loss of value for example)

2. **Sustainable strategies for protecting and managing cultural heritage**

This topic could include, for example, research into:

- understanding how the significance and the values that landscapes, sites, buildings and artefacts hold for individuals and communities is influenced by global changes
- opportunities for the production, recognition, revitalisation and regeneration of landscapes, sites, buildings and artefacts (including digital heritage and digital representations of)
- how the interaction and dialogue with heritage users influences the management of heritage and its environment
- the changing rights and responsibilities around cultural heritage including changing forms of access and governance, both nationally and more broadly;

- understanding the meanings that cultural heritage holds for people and how they perceive, use and interpret it;
- developing methodological tools for 'integrated landscapes'.

3. Use and re-use of all kinds of cultural heritage

This topic could include, for example, research into:

- how to balance historical integrity and authenticity to ensure that the interpretations and management (including access) of landscapes, sites, buildings and artefacts by different publics are taken into account, including in pluralistic societies
- how built and natural heritage is affected by the rebalancing between the surrounding natural environment and cultural and societal developments, including regulation and an exploration of planning and architecture/design issues
- an exploration of the contested and conflicting issues around access to cultural heritage, for example tourism vs. conservation, sustainability, authenticity etc
- exploring and integrating the available cultural heritage knowledge and information around use and reuse of heritage from different fields of study including, but not limited to, art history, science, digital heritage, conservation and maintenance, in order to move the field towards truly interdisciplinary heritage studies

4. Eligibility Criteria

The Heritage Plus funding organisations will each decide on the eligibility of the applicants using their countries National Eligibility Criteria as set out in the Guidelines for applicants document. All eligibility checks will have been carried out before you are sent the proposal for assessment.

Further information on the eligibility criteria can be found in the call document, the main points are:

- Only researchers³ located in the countries participating in the Heritage Plus Call are eligible to apply, with accordance to their country's National Eligibility Criteria. These can include, for example, those from academia, institutions carrying out research, institutions responsible for the management and protection of cultural heritage, industry and/or SMEs.
- Each project must comprise of at least **three** research teams, each from a different country participating in the Heritage Plus Call. The maximum number of research teams in a project is **five**.

5. Evaluation Process

The central coordinating body for the Heritage Plus Call is MIBAC, in liaison with MIUR, and it is responsible for the overall coordination of the call. MIUR shall also be responsible for overseeing the international peer review process for pre-proposals as agreed in the call procedures.

The assessment of **pre-proposals** will be undertaken by the Scientific Committee of the JPI in Cultural Heritage and Global change. The Scientific Committee will be supplemented, if necessary, by additional experts identified by Heritage Plus partners.

The assessment of **full proposals** will be undertaken by independent international peer reviewers covering all fields of research and technology relevant to the call topics. After the independent experts have carried out a remote evaluation of the full proposal, an international peer review panel will meet to discuss and agree upon a final score for each proposal, which will determine a ranking list. The Heritage

³ For this call, the term 'researcher' can refer to anyone involved in gathering of data, information and facts for the advancement of knowledge, or development of tools and methodologies providing they are eligible according to their country's National Eligibility Criteria. These can include, for example, those from academia, institutions carrying out research, institutions responsible for the management and protection of cultural heritage, industry and/or SMEs.

Plus Management Group will ensure and verify the fair and equitable nature of the evaluation process and its compliance with the Heritage Plus guidelines. The European Commission and an independent observer assigned by them will verify the fairness of the selection process and its compliance with ERANET Plus rules and principals.

6. Assessment of Pre-Proposals

As a member of the JPICH Scientific Committee you will be assigned a number of pre-proposals for evaluation. The Call Secretariat will contact you after the call closing date to inform you of the pre-proposals you are required to assess. Unfortunately we are unable to predict the number of proposals you will be asked to evaluate until after the closing date.

As the assessment of pre-proposals will be undertaken by the Scientific Committee only, you may have been assigned some proposals that do not lie within your precise area of subject expertise but you will still need to make an assessment of the pre-proposal. If necessary, to ensure adequate subject coverage, additional independent and international experts will temporarily be appointed to the Scientific Committee for the purpose of the evaluation process.

Evaluation criteria

You should assess each pre-proposal against the following evaluation criteria:

- Quality of the proposed research
- Compatibility with the scope of the Heritage Plus Call
- Clarity of project aims, work programme, outcomes
- Added value through transnational cooperation

In preparation for evaluating the pre-proposals please ensure you familiarise yourself with the aims of the call and read the entire pre-proposal thoroughly.

Members of the Scientific Committee will be asked to do the pre-assessments of the Pre-proposals in advance of the meeting where each proposal will be pre-assessed by two Scientific Committee members. In your pre-assessments, you will be asked to evaluate each proposal according to the Heritage Plus evaluation criteria. The pre-assessments will serve to structure the Scientific Committee discussions and to prepare individual recommendations on how to strengthen some of the invited proposals. All proposals selected to invite Full Proposals will need to be ranked.

Once the discussion on the pre-proposals is complete, the Scientific Committee will also be asked to agree on a set of general comments to be forwarded to all of the invited and rejected applicants. Some of the invited applicants will also receive recommendations from the Scientific Committee on how to strengthen their Full Proposal.

Following the Scientific Committee meeting, the comments will be edited by the call secretariat and sent to the Scientific Committee for comments and approval.

The Heritage Plus Management Group will meet to agree on the list of ranked proposals that will be admitted to the second stage and invited to submit a full proposal based on the evaluations performed by the Scientific Committee.

Conflicts of interest and confidentiality

The Call Secretariat will not assign you any pre-proposals where the Project Leader or Principal Investigator is at the same institution as you. However, it is possible that you have a connection with the applicant(s) that we are not aware of and we would therefore ask that on receiving the set of proposals, you have a look at those to which you have been assigned to review and check whether any conflicts of interest exist. A conflict of interest could include, for example:

- Close family member or personal relationship
- Member of the same institution or impending move to the same institution
- Teacher/Student relationship, unless more than 10 years of independent activity has passed
- Relationship through employment during the past 3 years
- Participation in current or recent professional appointment recruitment process
- Current or prior activity in advisory bodies of the applicant's institution
- Personal economic interests as a result of the funding outcome

Should evaluators encounter a conflict of interest, please inform the Heritage Plus Secretariat as soon as possible so the proposal can be re-assigned to another evaluator.

All proposals, the evaluation reports and any correspondence must be treated as strictly confidential. Identities of applicants must not be revealed to third parties under any circumstances. By accepting to become a evaluator for this call, the evaluator agrees that the content of the proposal cannot be exploited for personal or other purposes.

7. Communication

All correspondence will be through the Heritage Plus Call Secretariat only. They can be contacted by email on jpich.call@beniculturali.it.

Please use the template provided by the Call Secretariat to record your evaluation. A printed version of the evaluation is not necessary.

8. Indicative timetable

Procedure	Schedule
Launch of the Heritage Plus Call	3 March 2014
Deadline for submission of pre-proposals	28 April 2014, 18:00 CET (Brussels, Belgium time)
Eligibility check (including national eligibility check)	From 30 April 2014 to 26 May 2014
Evaluation of pre-proposals by Scientific Committee	From 28 May 2014 to 30 June 2014
Scientific Committee panel meeting	July 2014
Invitation for full proposals or unsuccessful outcome issued	August 2014
Deadline for submission of full proposals	20 October 2014
Evaluation and funding decisions	February 2015
Start of research projects	from April 2015
End of research projects	March 2018

Heritage Plus

Evaluation guidelines for Peer Reviewers (Full Proposals)

Version 1 - February 2014

Contact: Heritage Plus Secretariat

Email: jpich.call@beniculturali.it

1. Introduction

Under the ERA-NET Plus action “Development of new methodologies, technologies and products for the assessment, protection and management of historical and modern artefacts, buildings and sites” co-funded by the Seventh Framework Programme (FP7) of the European Commission, this call is for pre-proposals advancing research primarily on tangible cultural heritage including the interlinked aspects of digital and intangible heritage⁴.

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Proposals that include ideas and knowledge that can be transferred to public and private stakeholders, and exploited in high value tools applied over the short to mid-term **will be prioritised in the assessment process**.

The aims of the call are:

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⁴ Cultural heritage exists in tangible, intangible and digital forms. Tangible heritage includes artefacts (for example, objects, paintings, archaeological finds etc), buildings, structures, landscapes, cities, and towns including industrial, underwater and archaeological sites. It includes their location, relationship to the natural environment and the materials from which all these are made, from prehistoric rock to cutting edge plastics and electronic products. Intangible heritage includes the practices, representations, expressions, memories, knowledge and skills that communities, groups and individuals construct, use and transmit from generation to generation. Digital heritage includes texts, databases, still and moving images, audio, graphics, software and web pages. Some of this digital heritage is created from the scanning or converting of physical objects that already exist and some is created digitally, or ‘born digital’. Whatever its genesis, it needs constant maintenance and management to be retained. Reference: JPICH SRA. For further detail on the definition of tangible and intangible heritage, please refer to: *UNESCO, Convention concerning the Protection of the World Cultural and Natural Heritage, Paris, 16 November 1972*; *UNESCO, Convention for the Safeguarding of the intangible Cultural Heritage, Paris, 17 October 2003*.

- to maximise the value of research outcomes by promoting their transfer to individuals and organisations outside the immediate research community, to include, policy makers, businesses and commercial enterprises, the broader heritage sector, voluntary and community groups and the general public; where appropriate, to facilitate the knowledge transfer of those outcomes to both the research community and society where they will make a difference.
- to support a range of interactions and partnerships between cultural heritage researchers and a variety of user communities, to include, policy makers, businesses and commercial enterprises, the broader heritage sector, voluntary and community groups and the general public.
- to generate new and exciting knowledge exchange opportunities, foster entrepreneurial talent, and stimulate innovation so improving the competitiveness, productivity, and performance of businesses and commercial enterprises.

2. Research Topics

The research topics on which the Heritage Plus Call is focused on have been drawn from areas identified in the Strategic Research Agenda for the Joint Programming Initiative in Cultural Heritage and Global Change (<http://www.jpi-culturalheritage.eu/2014/02/strategic-research-agenda-sra/>). While applicants have been asked to identify a main topic which will be addressed by their project, they are not formally required to work on a single topic. It is therefore acceptable for a project to address issues from more than one of the Heritage Plus topics to help address the broader challenges affecting cultural heritage.

Cultural heritage is a complex area requiring an interdisciplinary approach. Proposals will be expected to integrate existing and available knowledge in different fields of study from as many disciplines as possible in order to move the field towards truly interdisciplinary heritage studies. It is hoped that applicants will encourage the inclusion of researchers in their projects from these areas and from other disciplines not previously associated with research on cultural heritage.

The topics are set out below with indicative statements and questions – these were intended to explain the topics and stimulate proposals, not to prescribe or specify the projects to be funded.

The topics are:

1. **Safeguarding tangible cultural heritage and its associated intangible expressions**

This topic could include, for example, research into:

- developing materials, technologies, procedures and systems for the long-term monitoring and maintenance of all forms of heritage (including modern heritage), taking into account integrity and authenticity of the different historical and environmental contexts and historical layers of cultural heritage
- investigating changes in landscapes, sites, structure and material in the context of different environmental and global changes (including insights into material decay etc), and also the relationship between material and the site itself
- developing tools for decision making based on integrated risk assessments (assessing value and loss of value for example)

2. **Sustainable strategies for protecting and managing cultural heritage**

This topic could include, for example, research into:

- understanding how the significance and the values that landscapes, sites, buildings and artefacts hold for individuals and communities is influenced by global changes
- opportunities for the production, recognition, revitalisation and regeneration of landscapes, sites, buildings and artefacts (including digital heritage and digital representations of)
- how the interaction and dialogue with heritage users influences the management of heritage and its environment
- the changing rights and responsibilities around cultural heritage including changing forms of access and governance, both nationally and more broadly;
- understanding the meanings that cultural heritage holds for people and how they perceive, use and interpret it;
- developing methodological tools for 'integrated landscapes'.

3. Use and re-use of all kinds of cultural heritage

This topic could include, for example, research into:

- how to balance historical integrity and authenticity to ensure that the interpretations and management (including access) of landscapes, sites, buildings and artefacts by different publics are taken into account, including in pluralistic societies
- how built and natural heritage is affected by the rebalancing between the surrounding natural environment and cultural and societal developments, including regulation and an exploration of planning and architecture/design issues
- an exploration of the contested and conflicting issues around access to cultural heritage, for example tourism vs. conservation, sustainability, authenticity etc
- exploring and integrating the available cultural heritage knowledge and information around use and reuse of heritage from different fields of study including, but not limited to, art history, science, digital heritage, conservation and maintenance, in order to move the field towards truly interdisciplinary heritage studies

3. Eligibility Criteria

The Heritage Plus funding organisations will each decide on the eligibility of the applicants using their countries national eligibility criteria as set out in the call documentation. A full eligibility check will have been carried out at the pre-proposal stage and a limited eligibility check on the full proposals will have been carried out before you are sent the proposal for assessment.

Further information on the eligibility criteria can be found in the call document, the main points are:

- Only researchers⁵ located in the countries participating in the Heritage Plus Call are eligible to apply, with accordance to their country's National Eligibility Criteria. These can include, for example, those from academia, institutions carrying out research, institutions responsible for the management and protection of cultural heritage, industry and/or SMEs. For this call, the term 'researcher' refers to anyone involved in gathering of data, information and facts for the advancement of knowledge, or development of tools and methodologies.
- Each project must comprise of at least **three** research teams, each from a different country participating in the Heritage Plus Call. The maximum number of research teams in a project is **five**.

⁵ For this call, the term 'researcher' can refer to anyone involved in gathering of data, information and facts for the advancement of knowledge, or development of tools and methodologies providing they are eligible according to their country's National Eligibility Criteria. These can include, for example, those from academia, institutions carrying out research, institutions responsible for the management and protection of cultural heritage, industry and/or SMEs.

4. Evaluation Process

The central coordinating body for the Heritage Plus Call is MiBACT, in liaison with MIUR, and it is responsible for the overall coordination of the call. MiBACT shall also be responsible for overseeing the international peer review process according to the agreed call procedures.

The assessment of **pre-proposals** was undertaken by the Scientific Committee of the JPI in Cultural Heritage and Global change supplemented, if necessary, by additional experts identified by Heritage Plus partners.

The assessment of **full proposals** will be undertaken by independent international peer reviewers covering all fields of research and technology relevant to the call topics. After the independent experts have carried out a remote evaluation of the full proposal, an international peer review panel will meet to discuss and agree upon a final score for each proposal, which will determine a ranking list. The Heritage Plus Management Group will ensure and verify the fair and equitable nature of the evaluation process and its compliance with the Heritage Plus guidelines. The European Commission and an independent observer assigned by them will verify the fairness of the selection process and its compliance with ERANET Plus rules and principals.

5. Assessment of Full Proposals

The peer reviewers have been selected on the basis of their scientific/research experience and knowledge, irrespective of their nationality, age and affiliation. In general, peer reviewers need to have skills and knowledge appropriate to the relevant scientific, technological and research fields in which they are to evaluate. In addition, peer reviewers must have the appropriate English language skills required for evaluation and proven experience in the appropriate subject areas. As only those proposals that were successful in the first stage have been invited to submit proposals in the second stage, the Call Secretariat have been able to select reviewers to ensure all subjects are covered.

As an independent international peer reviewer you will be assigned a maximum of 3 full proposals for evaluation. The allocation of peer reviewers to proposals is done by the Call Secretariat according to the match between the proposals topic(s) and the peer reviewers' expertise.

Evaluation criteria

You should review each full proposal against the following evaluation criteria:

Criterion	Threshold/ Score
Research and/or technological excellence – the quality of the trans-national project <ul style="list-style-type: none">• Sound concept, and quality of research questions and objectives• Progress beyond the state-of-the-art• Quality and effectiveness of the research, technological methodology and interdisciplinary approach, and associated work plan	3/5
Quality and efficiency of the implementation and the management <ul style="list-style-type: none">• Appropriateness of the management structure and procedures• Quality, and relevant expertise and experience of the individual participants (including experience of coordinating research across national boundaries)• Quality of the consortium as a whole (including complementarity, balance	3/5

	between disciplines, level of staffing, plans for effective collaboration), including other stakeholders • Appropriate allocation and justification of the resources to be committed (budget, staff, equipment)	
Potential impact	• Fit to the a) aims and b) topics of Heritage Plus • Contribution of ideas and knowledge that can be transferred to public and private stakeholders, and exploited in high-value tools applied over the short to mid-term • Likelihood that the outputs and outcomes will be highly valued and used by researchers, non-academic stakeholders and society, including SMEs, heritage owners, public administrations, research partners and local communities. • Appropriateness of measures for the dissemination and/or exploitation of Heritage-plus project results, and management of intellectual property.	3/5

In preparation for evaluating the proposals please ensure you familiarise yourself with the aims of the call and read the entire proposal thoroughly.

Once we have received independent peer reviews for each proposal, an international peer review panel will meet to discuss and agree upon a final consensus report and score for each proposal. A final ranked list of proposals will be agreed upon.

Conflicts of interest and confidentiality

The Call Secretariat will not assign you any full proposals where the Project Leader or Principal Investigator is at the same institution as you. However, it is possible that you have a connection with the applicant(s) that we are not aware of and we would therefore ask that on receiving the set of proposals, you have a look at those to which you have been assigned to review and check whether any conflicts of interest exist. A conflict of interest could include, for example:

- Close family member or personal relationship
- Member of the same institution or impending move to the same institution
- Teacher/Student relationship, unless more than 10 years of independent activity has passed
- Relationship through employment during the past 3 years
- Participation in current or recent professional appointment recruitment process
- Current or prior activity in advisory bodies of the applicant's institution
- Personal economic interests as a result of the funding outcome

Should evaluators encounter a conflict of interest, please inform the Heritage Plus Secretariat as soon as possible so the proposal can be re-assigned to another peer reviewer.

All proposals, the evaluation reports and any correspondence must be treated as strictly confidential. Identities of applicants must not be revealed to third parties under any circumstances. By accepting to become a peer reviewer for this call, the reviewer agrees that the content of the proposal cannot be exploited for personal or other purposes.

6. Peer Review Panel Meeting

After the independent experts have carried out a remote evaluation of the full proposal, an international peer review panel will meet to discuss and agree upon a final score for each proposal, which will determine a ranking list.

7. Communication

All correspondence will be through the Heritage Plus Call Secretariat only. They can be contacted by email on jpich.call@beniculturali.it.

Please use the template provided by the Call Secretariat to record your review. A printed version of the review is not necessary.

8. Indicative timetable

Procedure	Schedule
Launch of the Heritage Plus Call	3 March 2014
Deadline for submission of pre-proposals	28 April 2014, 18:00 CET (Brussels, Belgium time)
Eligibility check (including national eligibility check)	From 30 April 2014 to 26 May 2014
Evaluation of pre-proposals by Scientific Committee	From 28 May 2014 to 30 June 2014
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Invitation for full proposals or unsuccessful outcome issued	August 2014
Deadline for submission of full proposals	20 October 2014
Evaluation and funding decisions	February 2015
Start of research projects	from April 2015
End of research projects	March 2018

Heritage Plus

Evaluation guidelines for Peer Review Panel (Full Proposals)

Version 1 - February 2014

Contact: Heritage Plus Secretariat

Email: jpich.call@beniculturali.it

1. Introduction

Under the ERA-NET Plus action “Development of new methodologies, technologies and products for the assessment, protection and management of historical and modern artefacts, buildings and sites” co-funded by the Seventh Framework Programme (FP7) of the European Commission, this call is for pre-proposals advancing research primarily on tangible cultural heritage including the interlinked aspects of digital and intangible heritage⁶.

Heritage Plus is co-funded by various agencies in 15 participating countries (see Annex A of the Call Document) and the European Commission with a total budget of 9.0 million EUR. Heritage Plus is part of the Joint Programming Initiative in Cultural Heritage and Global Change (JPICH, www.jpich-culturalheritage.eu/). The Heritage Plus funding model agreed by the funders will ensure that the highest ranked proposals are funded.

Three broad topics have been identified to advance research in this area. These have been drawn from areas identified in the Strategic Research Agenda for the JPICH.

1.1 Aims of HERITAGE PLUS

The Heritage Plus call is designed to generate new, research-based knowledge to promote the sustainable use and management of cultural heritage and so to meet societal challenges and contribute to the development on the society.

This HERITAGE PLUS Joint Call will be designed to fund excellent collaborative, transnational, interdisciplinary, innovative R&D projects focussed mainly on tangible cultural heritage research, while not excluding the interlinked aspects of intangible and digital heritage. The Strategic Research Agenda for the JPICH recognises that different types of heritage cannot be seen as separate entities and so any investigation of tangible heritage through projects funded through this call should also explore its intangible and digital aspects. An important outcome of the HERITAGE PLUS Call will be maximising the impact and added value of the research undertaken to non-academic stakeholders such as policy makers but in particular to NGOs and business, including SMEs. The intention is to narrow the gap between cultural heritage research and the implementation of the resulting knowledge to solve problems relating to the assessment, protection and management of cultural heritage.

Proposals that include ideas and knowledge that can be transferred to public and private stakeholders, and exploited in high value tools applied over the short to mid-term ***will be prioritised in the assessment process***.

The aims of the call are:

- to support well-defined, interdisciplinary and collaborative R&D projects of the highest quality and standards that will lead to significant advances in our understanding of cultural heritage across the broader research community and in society.

⁶ Cultural heritage exists in tangible, intangible and digital forms. Tangible heritage includes artefacts (for example, objects, paintings, archaeological finds etc), buildings, structures, landscapes, cities, and towns including industrial, underwater and archaeological sites. It includes their location, relationship to the natural environment and the materials from which all these are made, from prehistoric rock to cutting edge plastics and electronic products. Intangible heritage includes the practices, representations, expressions, memories, knowledge and skills that communities, groups and individuals construct, use and transmit from generation to generation. Digital heritage includes texts, databases, still and moving images, audio, graphics, software and web pages. Some of this digital heritage is created from the scanning or converting of physical objects that already exist and some is created digitally, or ‘born digital’. Whatever its genesis, it needs constant maintenance and management to be retained. Reference: JPICH SRA. For further detail on the definition of tangible and intangible heritage, please refer to: *UNESCO, Convention concerning the Protection of the World Cultural and Natural Heritage, Paris, 16 November 1972*; *UNESCO, Convention for the Safeguarding of the intangible Cultural Heritage, Paris, 17 October 2003*.

- to maximise the value of research outcomes by promoting their transfer to individuals and organisations outside the immediate research community, to include, policy makers, businesses and commercial enterprises, the broader heritage sector, voluntary and community groups and the general public; where appropriate, to facilitate the knowledge transfer of those outcomes to both the research community and society where they will make a difference.
- to support a range of interactions and partnerships between cultural heritage researchers and a variety of user communities, to include, policy makers, businesses and commercial enterprises, the broader heritage sector, voluntary and community groups and the general public.
- to generate new and exciting knowledge exchange opportunities, foster entrepreneurial talent, and stimulate innovation so improving the competitiveness, productivity, and performance of businesses and commercial enterprises.

3. Research Topics

The research topics on which the Heritage Plus Call is focused on have been drawn from areas identified in the Strategic Research Agenda for the Joint Programming Initiative in Cultural Heritage and Global Change (<http://www.jpi-culturalheritage.eu/2014/02/strategic-research-agenda-sra/>). While applicants have been asked to identify a main topic which will be addressed by their project, they are not formally required to work on a single topic. It is therefore acceptable for a project to address issues from more than one of the Heritage Plus topics to help address the broader challenges affecting cultural heritage.

Cultural heritage is a complex area requiring an interdisciplinary approach. Proposals will be expected to integrate existing and available knowledge in different fields of study from as many disciplines as possible in order to move the field towards truly interdisciplinary heritage studies. It is hoped that applicants will encourage the inclusion of researchers in their projects from these areas and from other disciplines not previously associated with research on cultural heritage.

The topics are set out below with indicative statements and questions – these were intended to explain the topics and stimulate proposals, not to prescribe or specify the projects to be funded.

The topics are:

1. **Safeguarding tangible cultural heritage and its associated intangible expressions**

This topic could include, for example, research into:

- developing materials, technologies, procedures and systems for the long-term monitoring and maintenance of all forms of heritage (including modern heritage), taking into account integrity and authenticity of the different historical and environmental contexts and historical layers of cultural heritage
- investigating changes in landscapes, sites, structure and material in the context of different environmental and global changes (including insights into material decay etc), and also the relationship between material and the site itself
- developing tools for decision making based on integrated risk assessments (assessing value and loss of value for example)

2. **Sustainable strategies for protecting and managing cultural heritage**

This topic could include, for example, research into:

- understanding how the significance and the values that landscapes, sites, buildings and artefacts hold for individuals and communities is influenced by global changes
- opportunities for the production, recognition, revitalisation and regeneration of landscapes, sites, buildings and artefacts (including digital heritage and digital representations of)
- how the interaction and dialogue with heritage users influences the management of heritage and its environment
- the changing rights and responsibilities around cultural heritage including changing forms of access and governance, both nationally and more broadly;
- understanding the meanings that cultural heritage holds for people and how they perceive, use and interpret it;
- developing methodological tools for 'integrated landscapes'.

3. Use and re-use of all kinds of cultural heritage

This topic could include, for example, research into:

- how to balance historical integrity and authenticity to ensure that the interpretations and management (including access) of landscapes, sites, buildings and artefacts by different publics are taken into account, including in pluralistic societies
- how built and natural heritage is affected by the rebalancing between the surrounding natural environment and cultural and societal developments, including regulation and an exploration of planning and architecture/design issues
- an exploration of the contested and conflicting issues around access to cultural heritage, for example tourism vs. conservation, sustainability, authenticity etc
- exploring and integrating the available cultural heritage knowledge and information around use and reuse of heritage from different fields of study including, but not limited to, art history, science, digital heritage, conservation and maintenance, in order to move the field towards truly interdisciplinary heritage studies

4. Eligibility Criteria

The Heritage Plus funding organisations will each decide on the eligibility of the applicants using their countries national eligibility criteria as set out in the call documentation. A full eligibility check will have been carried out at the pre-proposal stage and a limited eligibility check on the full proposals will have been carried out before you are sent the proposal for assessment.

Further information on the eligibility criteria can be found in the call document, the main points are:

- Only researchers⁷ located in the countries participating in the Heritage Plus Call are eligible to apply, with accordance to their country's National Eligibility Criteria. These can include, for example, those from academia, institutions carrying out research, institutions responsible for the management and protection of cultural heritage, industry and/or SMEs. For this call, the term 'researcher' refers to anyone involved in gathering of data, information and facts for the advancement of knowledge, or development of tools and methodologies.
- Each project must comprise of at least **three** research teams, each from a different country participating in the Heritage Plus Call. The maximum number of research teams in a project is **five**.

⁷ For this call, the term 'researcher' can refer to anyone involved in gathering of data, information and facts for the advancement of knowledge, or development of tools and methodologies providing they are eligible according to their country's National Eligibility Criteria. These can include, for example, those from academia, institutions carrying out research, institutions responsible for the management and protection of cultural heritage, industry and/or SMEs.

5. Evaluation Process

The central coordinating body for the Heritage Plus Call is MiBACT, in liaison with MIUR, and it is responsible for the overall coordination of the call. MiBACT shall also be responsible for overseeing the international peer review process according to the agreed call procedures.

The assessment of **pre-proposals** was undertaken by the Scientific Committee of the JPI in Cultural Heritage and Global change supplemented, if necessary, by additional experts identified by Heritage Plus partners.

The initial assessment of **full proposals** was undertaken by independent international peer reviewers covering all fields of research and technology relevant to the call topics. After the independent experts have completed the remote evaluation of the full proposal, an international peer review panel will meet to discuss and agree upon a final score for each proposal, which will determine a ranking list. The Heritage Plus Management Group will ensure and verify the fair and equitable nature of the evaluation process and its compliance with the Heritage Plus guidelines. The European Commission and an independent observer assigned by them will verify the fairness of the selection process and its compliance with ERANET Plus rules and principals.

6. Assessment of Full Proposals

The peer review panel have been selected on the basis of their scientific/research experience and knowledge, irrespective of their nationality, age and affiliation. In general, the peer review panel need to have skills and knowledge appropriate to the relevant scientific, technological and research fields to the proposals. In addition, members of the peer review panel must have the appropriate English language skills required for evaluation and proven experience in the appropriate subject areas. As only those proposals that were successful in the first stage have been invited to submit proposals in the second stage, the Call Secretariat have been able to select reviewers to ensure all subjects are covered.

Each proposal has been assessed by an independent international peer reviewer using the evaluations criteria below. Each proposal will have been awarded a score according to the following evaluation criteria.

Evaluation criteria

Criterion		Threshold/ Score
Research and/or technological excellence – the quality of the trans-national project	<ul style="list-style-type: none">• Sound concept, and quality of research questions and objectives• Progress beyond the state-of-the-art• Quality and effectiveness of the research, technological methodology and interdisciplinary approach, and associated work plan	3/5
Quality and efficiency of the implementation and the management	<ul style="list-style-type: none">• Appropriateness of the management structure and procedures• Quality, and relevant expertise and experience of the individual participants (including experience of coordinating research across national boundaries)• Quality of the consortium as a whole (including complementarity, balance between disciplines, level of staffing, plans for effective collaboration), including other stakeholders	3/5

	<ul style="list-style-type: none"> • Appropriate allocation and justification of the resources to be committed (budget, staff, equipment) 	
Potential impact	<ul style="list-style-type: none"> • Fit to the a) aims and b) topics of Heritage Plus • Contribution of ideas and knowledge that can be transferred to public and private stakeholders, and exploited in high-value tools applied over the short to mid-term • Likelihood that the outputs and outcomes will be highly valued and used by researchers, non-academic stakeholders and society, including SMEs, heritage owners, public administrations, research partners and local communities. • Appropriateness of measures for the dissemination and/or exploitation of Heritage-plus project results, and management of intellectual property. 	3/5

Role of the a Peer Review Panel Member

In preparation for ranking the proposals please ensure you familiarise yourself with the aims of the call and read the entire proposal thoroughly.

Once we have received independent peer reviews for each proposal, an international peer review panel will meet to discuss and agree upon a final consensus report and score for each proposal. A final ranked list of proposals will be agreed upon.

Conflicts of interest and confidentiality

The Call Secretariat will not assign you any full proposals where the Project Leader or Principal Investigator is at the same institution as you. However, it is possible that you have a connection with the applicant(s) that we are not aware of and we would therefore ask that on receiving the set of proposals, you have a look at those to which you have been assigned to review and check whether any conflicts of interest exist. A conflict of interest could include, for example:

- Close family member or personal relationship
- Member of the same institution or impending move to the same institution
- Teacher/Student relationship, unless more than 10 years of independent activity has passed
- Relationship through employment during the past 3 years
- Participation in current or recent professional appointment recruitment process
- Current or prior activity in advisory bodies of the applicant's institution
- Personal economic interests as a result of the funding outcome

Should peer review panel members encounter a conflict of interest, please inform the Heritage Plus Secretariat as soon as possible so the proposal can be re-assigned to another panel member.

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